



A G E N D A

Orange County Workforce Development Board Business Services Committee Meeting

**March 18, 2026
10:00 A.M.**

Location:

Orange County Community Services
OC Workforce & Economic Development Division
1300 S. Grand Ave., Building B
Newport Conference Room #232
Santa Ana, CA. 92705

The Orange County Workforce Development Board Business Services Committee shall not hold a meeting unless the number of members participating constitutes a quorum of the Committee.

This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. Members of the public who wish to speak on an item(s) may complete a Speaker Request Form(s) identifying the items prior to the beginning of the meeting. To speak on a matter not appearing on the agenda, but under the jurisdiction of this Committee, you may do so during Public Comments. Speaker request forms must be completed prior to the beginning of the meeting, the reading of the individual agenda items and/or the beginning of Public Comments. When addressing the Committee, it is requested that you state your name for the record. Address the Committee as a whole through the Chair. Comments to individual Members or staff are not permitted. Speakers are limited to three (3) minutes.

Materials/handouts are available 72 hours in advance of the meeting at <https://workforce.ocgov.com/oc-workforce-development-board>

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY users, please call the California Relay Service (800) 735-2922 or 711. If you need special assistance to participate in this program, please contact info@ocworkforcesolutions.com at least 72 hours prior to the event to allow reasonable arrangements to be made to ensure program accessibility.

1. CALL TO ORDER: Committee Chair, Robert Knowles
2. PLEDGE OF ALLEGIANCE
3. BOARD MEMBER ROLL CALL: OC Community Services Representative
4. PUBLIC COMMENT:

At this time, members of the public may address the Business Services Committee regarding any items within the subject jurisdiction, provided that no action is taken on off-agenda items unless authorized by law. (Comments shall be limited to three (3) minutes, unless the Chair pre-identifies a different time at the start of meeting for all public speakers).

PRESENTATION(S):

5. OCWDB WORKFORCE LABOR MARKET INFORMATION:
Dr. Wallace Walrod, Chief Economic Advisor, Orange County Business Council
6. EMPLOYMENT TRAINING PANEL:
Elsa Wadzinski, Senior Economic Development Specialist, Employment Training Panel and
Janelle Huerta, Senior Economic Development Analyst, Employment Training Panel

INFORMATIONAL ITEM(S):

7. PROGRAM UPDATE(S): BUSINESS SOLUTIONS UNIT, Francis Barton
 - A. WARN Notice Review: Marianne Supnet
 - B. Business Services Programming Updates: Elyzabeth Hoy
8. CHAIR REPORT: Robert Knowles, Chair
9. DIRECTOR'S REPORT: Nancy Cook, Director

10. OPEN DISCUSSION

At this time, members of this Subcommittee may comment on agenda or non-agenda matters provided that NO action may be taken on off-agenda items unless authorized by law.

ADJOURNMENT:

DISCLAIMER: No member of the Orange County Workforce Development Board (OCWDB) shall sign a letter or make a statement purported to represent the position of OCWDB as a body. Letters or verbal statements of support or opposition on any issue shall only be made or signed by the Chair of OCWDB and shall be submitted to the Advisory Board for pre-approval. The policy of the Board of Supervisors does not allow OCWDB or its Chair to sign a letter of position on any matters pertaining to legislation. OCWDB members may write personal letters or speak as individuals stating personal positions but may not do so as representing the position or opinion of OCWDB and/or the County of Orange.