



## MEETING SUMMARY

### Orange County Workforce Development Board

**January 28, 2026  
10:00 A.M.**

**Location:**

Orange County Data Center  
Data Center Main Conference Room  
1400 S. Grand Ave.  
Santa Ana, CA. 92705

1. CALL TO ORDER: Anna Lisa Lukes, Chair
2. PLEDGE OF ALLEGIANCE
3. BOARD MEMBER ROLL CALL: OC Community Services Representative

*PRESENT: Gloria Alvarado, Kathy Boyd, Karen Caswelch, Dr. Jesse Crete, Steve Curiel, Mike Daniel, Andrew Fahmy, Bea Felix-Micalizio, Sherri Han-Lam, Jessica Linares, Anna Lisa Lukes, Doug Mangione, Troy Nguyen, Carlos Oregon, Tawny Washington, and Randy Wetmur*

*ABSENT: Robert Knowles and Bill (William) Hewitt*

4. PUBLIC COMMENT:

At this time, members of the public may address the Board regarding any items within the subject jurisdiction, provided that no action is taken on off-agenda items unless authorized by law. (Comments shall be limited to three (3) minutes, unless the Chair pre-identifies a different time at the start of meeting for all public speakers).

*No Public Comments*

**PRESENTATION:**

5. Multi-Craft Core Curriculum (MC3) Apprenticeship Readiness Program,

**ACTION ITEM(S):**

6. POLICY UPDATES

*Recommendation: Approve OCWDB Policies A, B, C, and D and authorize staff to make any non-substantive changes, including any references in related policies and forms, so long as the original intent of the policy is not altered.*

A. Code of Conduct Policy

*Motioned by Chair Anna Lisa Lukes, Moved by Gloria Alvarado, Second by Doug Mangione - Unanimously Approved*

B. Conflict of Interest Policy

*Motioned by Chair Anna Lisa Lukes, Moved by Carlos Oregon, Second by Karen Caselch - Unanimously Approved*

C. On-the-Job Training (OJT) Policy

*Motioned by Chair Anna Lisa Lukes, Moved by Dr. Jesse Crete, Second by Steve Curiel - Unanimously Approved*

D. Work Experience (WEX) Policy

*Motioned by Chair Anna Lisa Lukes, Moved by Gloria Alvarado, Second by Steve Curiel - Unanimously Approved*

**INFORMATIONAL ITEM(S):**

7. CHAIR REPORT: Anna Lisa Lukes, Chair

A. GENERAL UPDATES

B. UPCOMING EVENTS

8. DIRECTOR'S REPORT: Nancy Cook, Director

A. PROGRAM UPDATES

B. PARTNERSHIP UPDATES

9. STRATEGIC PLANNING: Anna Lisa Lukes, Chair

**DISCUSSION ITEM(S):**

10. OPEN DISCUSSION

*At this time, members of Board may comment on agenda or non-agenda matters provided that NO action may be taken on off-agenda items unless authorized by law.*

**ADJOURNMENT**

**NEXT MEETINGS:**

OCWDB Full Board – April 29, 2026  
Location: Orange County Data Center  
Data Center Main Conference Room  
1400 S. Grand Ave.  
Santa Ana, CA. 92705

DISCLAIMER: No member of the Orange County Workforce Development Board (OCWDB) shall sign a letter or make a statement purported to represent the position of OCWDB as a body. Letters or verbal statements of support or opposition on any issue shall only be made or signed by the Chair of OCWDB and shall be submitted to the Advisory Board for pre-approval. The policy of the Board of Supervisors does not allow OCWDB or its Chair to sign a letter of position on any matters pertaining to legislation. OCWDB members may write personal letters or speak as individuals stating personal positions but may not do so as representing the position or opinion of OCWDB and/or the County of Orange.