



A G E N D A

Orange County Workforce Development Board Youth Committee Meeting

February 3, 2022

9:00 A.M.

workforce.ocgov.com

***Pursuant to Government Code Section 54953(e)(1), as amended by AB 361, this meeting will be held by zoom. Members of the public may observe and address the meeting telephonically. To attend the meeting via teleconference please call:**

Dial (for higher quality, dial a number based on your current location):

US: +1 720 707 2699 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 873 2188 5283 / Link to meeting: <https://us06web.zoom.us/j/87321885283>

****In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Orange County Community Services office 72 hours prior to the meeting at (714) 480-6500.**

The Board encourages your participation. If you wish to speak you may do so during Public Comment. To speak during Public Comment, press *9 following the Chair's invitation from the public to speak. Once acknowledged and prompted by the Chair, you may begin to speak. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the Council, please state your name for the record prior to providing your comments.

This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. Members of the public that wish to send comments or speak on an item(s) may send a completed Speaker Request Form(s) identifying the items and send them to OCCSAdvisoryCouncilsBoards@occr.ocgov.com prior to the beginning of the meeting. To speak on a matter not appearing in the agenda, but under the jurisdiction of this Advisory Committee, you may do so during Public Comments. Speaker request forms must be sent prior to the beginning of the meeting, the reading of the individual agenda items and/or the beginning of Public Comments. When addressing the Committee, it is requested that you state your name for the record. Address the Board as a whole through the Chair. Comments to individual Members or staff are not permitted. Speakers are limited to three (3) minutes.

Materials/handouts can be requested up to 72 hours in advance of the meeting by visiting <https://www.occommunityservices.org/cid/oc-workforce-development-board>

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY users, please call the California Relay Service (800) 735-2922 or 711. If you need special assistance to participate in this program, please contact 714-480-6500 at least 72 hours prior to the event to allow reasonable arrangements to be made to ensure program accessibility.

AGENDA:

1. CALL TO ORDER: Chair John Luker
2. PLEDGE OF ALLEGIANCE
3. BOARD MEMBER ROLL CALL: OC Community Services Representative

4. PUBLIC COMMENT:

At this time, members of the public may address the Youth Committee regarding any items within the subject jurisdiction, provided that no action is taken on off-agenda items unless authorized by law. *(Comments shall be limited to three (3) minutes, unless the Chair pre-identifies a different time at the start of meeting for all public speakers).*

ACTION ITEM(S):

5. ACTION ITEM: AB 361 Review and make findings required by Government Code subsection 54953(e)(3).

Recommendation: Continue virtual meetings due to the proclaimed state of the emergency arising from COVID-19, meeting in person presents imminent risks to the health and safety of attendees, and the emergency continues to directly impact the ability of the members to meet safely in person.

6. CO-ENROLLMENT POLICY
7. INVOICE REVIEW POLICY

Recommendation: Approve policies listed in items 6-7 for submission to the Executive Committee and OC Workforce Development Full Board for review and final approval.

INFORMATION ITEM(S):

8. PROGRAM PERFORMANCE
 - A. READY SET OC QUARTER 2 PERFORMANCE REPORT
 - B. SUMMER TRAINING AND EMPLOYMENT PROGRAM FOR STUDENTS (STEPS) QUARTER 1 UPDATE/ QUARTER 2 PERFORMANCE REPORT
9. YOUTH PROGRAM STAFF UPDATES
 - A. YOUTH WITH IMPACT
 - B. 2-1-1 OC
 - C. SUMMER TRAINING AND EMPLOYMENT PROGRAM FOR STUDENTS (STEPS)
 - D. FINANCIAL LITERACY
10. LOCATION UPDATES
 - A. ORANGEWOOD FOUNDATION
 - B. MANCHESTER OFFICE BUILDING
 - C. GARDEN GROVE ONE-STOP
 - D. ORANGE COUNTY ONE-STOP MOBILE UNIT
11. SUCCESS STORIES
12. GRANT MATRIX

DICSUSSION ITEM(S):

13. THIRD SECTOR CAPITAL – PAY FOR PERFORMANCE

14. OPEN DISCUSSION

At this time, members of this Subcommittee may comment on agenda or non-agenda matters provided that NO action may be taken on off-agenda items unless authorized by law.

ADJOURNMENT

DISCLAIMER: No member of the Orange County Workforce Development Board (OCWDB) shall sign a letter or make a statement purported to represent the position of OCWDB as a body. Letters or verbal statements of support or opposition on any issue shall only be made or signed by the Chair of OCWDB and shall be submitted to the Board for approval. The policy of the Board of Supervisors does not allow OCWDB or its Chair to sign a letter



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JULIE LYONS
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RENEE RAMIREZ
DIRECTOR
OC COMMUNITY SERVICES

TOM STARNES
DIRECTOR
OC PARKS

JULIE QUILLMAN
COUNTY LIBRARIAN
OC PUBLIC LIBRARIES

OC Community Resources

[Date]

To: WIOA and Other Subrecipients of the Orange County
Workforce Development Area

From: Carma Lacy
Director of Workforce Development

Subject: Co-Enrollment Policy
Information Notice No. 22-OCWDB-XX
Supersedes Information Notice No. 8-OCWDA-24

PURPOSE

The purpose of this notice is to provide guidance when enrolling participants into more than one funding stream as a strategy to further leverage resources for maximum benefit to a participant.

EFFECTIVE DATE

This policy is effective immediately upon issuance.

REFERENCES

- WIOA, Public Law 113-128
- Training and Employment Guidance Letter (TEGL) 4-15 (PDF), Subject: *Vision for the One-Stop Delivery System under the WIOA*
- WSD19-09 *Strategic Co-Enrollment – Unified Plan Partners* (February 12, 2020)
- Orange County Comprehensive AJCC Network and Orange County AJCC Partners Memorandum of Understanding (MOU)

BACKGROUND

The Workforce Innovation and Opportunity Act (WIOA) places a strong emphasis on planning and implementation across multiple partner programs to ensure alignment in service delivery. Strategic co-enrollment can increase program and participant success, maximize resources, enable greater efficiencies in service delivery, and align services with regional sector pathways. By braiding resources and realigning program service delivery models, participant flow can be redesigned to facilitate access to comprehensive services. Establishing co-enrollment models will enhance a more efficient use of system resources on behalf of the participant, such as reducing the paperwork required for an individual to provide and complete during intake, streamlining data sharing and tracking of referrals and outcomes, and helps individuals with multiple barriers access coordinated services.



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Key concepts of strategic co-enrollment:

1. Integrated Service Delivery – Establish and participate as an integrated system of partners that share common goals with services offered by multiple organizations for a seamless participant experience. The focus is on clients or target groups who have complex needs that require services from multiple partners.
2. Increased Access – Ensures any participant, especially individuals with barriers to employment, who enter an AJCC, have access to partner programs, services, and activities where they're eligible, including physical and programmatic access, as described in WIOA Section 134(d).
3. Continuous improvement – Create a delivery system that is focused on process improvement and challenges the status quo.
4. Partnership – Align goals, outcomes, and resources with all local partners in the AJCC system to leverage resources to provide a higher quality and level of services.

Definitions

Strategic co-enrollment – Deliberate intentional enrollment in more than one system partner program. Sharing case management, leveraging resources, eliminating duplication of services, and improving participant experiences and outcomes are all made possible through the strong partnerships that characterize strategic co-enrollment. It is intended to be participant centered and provides all necessary services to achieve positive incomes. Coordination should prevent duplication or the supplanting of intensive services. Co-enrollment can streamline the provision of intensive services such as case management, job search assistance, and follow-up services.

System partners – Core and strategic partners that are required by WIOA and the Orange County Comprehensive AJCC Network and Orange County AJCC Partners Memorandum of Understanding (MOU) to be part of the workforce system.

Policy and Procedures

The intent of a co-enrollment is to ensure that needed services are provided through the most appropriate funding stream and to leverage resources for the benefit of the program participant. Co-enrolled services must fall within the scope of allowable activities and services. The intent of co-enrollment is not only to receive enrollment credit for a particular funding stream or to satisfy performance measures of a contract.

An essential component of strategic co-enrollment is identifying when a participant can benefit from being enrolled in more than one partner program at the time of intake. Many partner programs have common eligibility requirements as well as flexibility within their requirements that allow for participants to be co-enrolled.

System partners include local/regional representatives of the following programs:

1. WIOA Title I Adult, Dislocated Worker, and Youth
2. WIOA Title II Adult Education and Literacy
3. WIOA Title III Wagner-Peyser
4. WIOA Title IV Vocational Rehabilitation
5. Carl Perkins Career Technical Education
6. Title V Older Americans Act
7. Job Corps
8. Native American Programs (Section 166)
9. Migrant Seasonal Farmworkers (Section 167)

10. Veterans
11. Youth Build
12. Trade Adjustment Assistance Act
13. Community Services Block Grant
14. Housing & Urban Development
15. Unemployment Compensation
16. Second Chance
17. Temporary Assistance for Needy Families/CalWORKs

Co-enrollment is encouraged in, but not limited to, the following situations:

- Services being offered to the participant reduce barriers to employment and allow full participation in all appropriate programs, including those identified in their career pathway.
- The participant requires services and/or activities from multiple partner programs and can use leveraged resources from the various funding streams.
- The participant is in need of and wants the services identified in the initial or subsequent assessment(s).
- Where applicable, participant meets any eligibility requirements or is able to meet requirements with assistance.
- Identified programs and services are not duplicative and do not supplant any services, the creation of employability plans, training, job placement assistance, or follow-up services.

In order to ensure effective co-enrollment, Service Providers are to ensure:

- Staff are cross-trained and knowledgeable in the functions and basic eligibility requirements of multiple programs;
- Communication is supported between partner programs;
- Information and confidentiality policies/procedures are developed for information sharing and maintaining the data within the case management record;
- Eligibility is determined across programs for co-enrollment, including supportive services;
- Individual Employment Plan (IEP)/Individual Service Plan (ISP), assessments, and other documents are uploaded into CalJOBS and available to partner programs in which participant is co-enrolled; and
- Participant activities and services, placement, and follow-up services are tracked, monitored, and entered into CalJOBS.

Types of co-enrollment

1. Co-enrollment with OCWDB Special Initiative Program – Participant must be enrolled into the Special Initiative program prior to co-enrollment into a Title I WIOA or system partner program.
2. Co-enrollment with OCWDB System Partner
 - The need for co-enrollment must be documented in the IEP/ISP
 - Service Providers must use the OCWDB CalJOBS Referrals Desk Procedure when referring a participant to a system partner.
 - Service Provider must communicate with system partner to ensure intake assessment documents are shared, including IEP/ISPs, to avoid duplication; use the current IEP/ISP, if still valid

3. Co-enrollment with another Local Board – A participant may have been initially enrolled into WIOA in another workforce area
 - Service Provider is to ensure the co-enrollment is reasonable and necessary and that services are not being duplicated.
 - Service Provider must contact the corresponding local board case manager in writing/email to request permission to serve the individual.
 - Service Provider must seek written approval from OCWDB Program Manager to serve the participant.
 - Service Provider must ensure the participant has signed a Release of Information prior to discuss the current IEP/ISP or other relevant items with another Local Board.
 - Service Provider must be able to demonstrate the ability to successfully place the participant in a job that leads to a livable wage according to OCWDB Self-Sufficiency Policy.

4. Co-Enrollment with a Non-OCWDB System Partner
 - Service Provider is to ensure the co-enrollment is reasonable and necessary and that services are not being duplicated.
 - If a non-OCWDB system partner agrees to release information on a shared participant, a confidentiality agreement must be completed and signed by both the Service Provider and non-OCWDB system partner and a Release of Information is in the participant's file.
 - If a non-OCWDB system partner does not agree to share participant information, document the initial referral and status updates of the referral in CalJOBS.

Participant Case File

All documentation relative to participant activities and services, referrals, placement, and follow-up services shall be entered into the participant's hard and electronic case file. Activity code(s) shall be entered into CalJOBS, if applicable. Participant files must be available to federal, state and local monitors for compliance review.

ACTION

Bring this policy to the attention of all staff and relevant parties.

INQUIRIES

If you have any questions regarding this policy, please contact your Contract Administrator at 714-480-6500.



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OC Community Resources

[Date]

To: WIOA and Other Subrecipients of the Orange County
Workforce Development Area

From: Carma Lacy
Director of Workforce Development

Subject: Invoice Review Policy
Information Notice No. 22-OCWDB-XX

PURPOSE

To provide guidance to Service Providers on submitted invoices to the County of Orange.

EFFECTIVE DATE

This policy is effective immediately upon issuance.

REFERENCES

- WIOA Public Law 113-128
- Title 2 Code of Federal Regulations (CFR) Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)
- Title 2 CFR Part 2900: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Department of Labor [DOL] Exceptions)
- WSD18-10 *WIOA Training Expenditure Requirement* (January 31, 2019)
- WSD16-16 *Allowable Costs and Prior Written Approval* (February 21, 2017)

BACKGROUND

OMB 2 CFR 200 Uniform Guidance: Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and Workforce Investment and Opportunity Act (WIOA) states that to be an allowable charge, a cost must meet the following criteria:

- Be necessary and reasonable for the performance of the award.
- Be allocable to the award.
- Conform to any limitations or exclusions set forth in the award.
- Be consistent with policies and procedures that apply uniformly to all activities and personnel without the organization, regardless of funding source.



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- Conforms to any limitations or exclusions of cost item types or amounts, as set forth in the Uniform Guidance, federal law, federal award, or other governing regulations.
- Be accorded consistent treatment.
- Be determined in accordance with generally accepted accounting principles.
- Not be used to meet cost sharing or matching requirements of any other federally financed program (without prior approval from the County and EDD).
- Be adequately documented.

Policy and Procedures

Payment requests must reflect only allowable program costs that were incurred and paid within the period of performance for the award and are included in the approved detailed contract budget.

Written prior approval from EDD (Attachment I) is required for equipment purchases and related services under the following criteria:

- Procurements with a per-unit cost that exceeds \$5,000.
- Related procurements with cumulative costs that exceed \$5,000 within the same state fiscal year.
- Procurements resulting in improvements to land, buildings, or equipment which exceed \$5,000.

Appropriate Forms of Transaction Documentation

To be reimbursed for allowable expenses, Service Providers must provide supporting documentation showing that costs were both incurred and paid. This transaction documentation will take the form of:

- A copy of an itemized receipt from the vendor detailing the purchase(s) made, the date of transaction, the amount and the method of payment used.
- A copy of a cancelled check/electronic copy or other document supporting that the transaction was executed; e.g., bank statement, electronic reference, etc. All copies of cancelled checks submitted should include both the front and back of the check. If the back side is not available, a copy of the respective bank statement or online statements can be substituted. (Reimbursement of wages and fringe benefits, must be based on records that accurately reflect the work performed (see Personnel Expenses - below.)
- Submission of a credit card statement is not sufficient documentation of an incurred and paid cost unless supporting documentation such as a contract, purchase receipt or invoice and a subsequent statement verifying the account balance was paid in full no later than 90 days after the period of performance end date is included. If the credit card account carries a balance, only the pro-rated portion of the expenditure in relation to the outstanding balance will be allowed. For example: A performance fee of \$2,000 was charged to a credit card. The next statement shows a payment in the amount of \$5,000 on an outstanding balance of \$20,000. Therefore, only \$500 can be submitted for reimbursement.

$\$5,000 / \$20,000 = .25$
$.25 \times \$2,000 = \mathbf{\$500.00}$

Invoice Cost Categories

1. Personnel Salaries – List all staff positions by title. State the percentage of each staff member’s time devoted to the program/project, the amount of each staff member’s salary funded by the grant and the total personnel cost for the period of performance.

OMB Uniform Guidance 2 CFR 200.430 (i) (1) Standard of Documentation of Personnel Expenses requires salary and wage expenses to be based on records that accurately reflect the work performed. The records must be supported by a system of internal controls which provide reasonable assurances that the changes are accurate, allowable, properly allocated, and reflect the total activity for which the employee is compensated.

The invoice should indicate the total amount of wages and fringe benefits, the net amount of the paycheck, and the amount of wages and fringe benefits applicable to the program (grant). The percentage of time each individual budgeted to the specific OCWDB project (grant) for which reimbursement is requested must be easily identifiable.

OCWDB reserves the right to require Personnel Activity Reports or equivalent documentation to determine that salary and fringe charges are pro-rated to reflect only the allowable amount.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- General Ledger/expense transaction report, paycheck stubs, or third-party payroll report
- Payroll register or labor distribution report
- Payroll allocation plan
- Personnel Documentation
- Itemized receipts

2. Fringe Benefits - State the amount of each staff member’s benefits funded by the grant and the total personnel cost for the period of performance.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- General Ledger, paycheck stubs, or third-party payroll reports
- Benefit plan and calculation of benefit
- Employer-employee contract for non-customary benefits (if applicable)
- Itemized receipts

3. Travel –Travel costs must be related to the program or an EDD requirement. Toll road expenses are not permitted.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Mileage Log (Date, employee name, purpose of travel, total amount of miles and reimbursement rate) *must use current IRS approved rates.
- MapQuest, Google Map, etc. printouts documenting mileage amount
- Itemized Receipts/Invoice
- Proof of payment/cleared check

4. Equipment – Identify each item of equipment purchased. Equipment is tangible personal property (including information technology systems) that have an acquisition cost of \$5,000 or more per unit and a useful lifetime of more than one year. The following equipment purchases require pre-approval from EDD (Attachment I):
- Procurements with a per-unit cost that exceeds \$5,000
 - Related procurements with cumulative costs that exceed \$5,000 within the same state fiscal year. Procurements under \$5,000 (for a set of similar or connected goods) which have additional or unexpected charges within the same 12-month period which causes the total cumulative cost to exceed \$5,000 can be submitted for Retroactive Approval through the prior approval process. The Retroactive Approval should be requested before the cumulative charges exceed \$5,000.
 - Procurements resulting in improvements to land, buildings, or equipment which exceed \$5,000

List the quantity and unit cost per item. Items with a unit cost of less than \$5,000 are supplies.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit no less than one of the following approved forms of documentation to support cost reimbursement:

- Itemized Receipts/Invoice
- Proof of payment/cleared check
- EDD approval form
- Procurement documentation

5. Supplies – Supplies include all tangible personal property other than “equipment.” A computing device is a supply if the acquisition cost is less than \$5,000 regardless of the length of its useful life.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Itemized Receipt/Invoice
- Proof of payment/cleared check

6. Contractual – For each proposed contract and subaward, specify the purpose, activities, and estimated cost. Per the Service Provider contracts, all subcontracts must be pre-approved by OCCS. Any expenses incurred by a subcontractor that has not been approved may be disallowed. Under the Contractual line item, delineate contracts and subawards separately. Contracts are defined according to 2 CFR 200.22 as a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. A subaward, defined by 2 CFR 200.92, is an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the pass-through entity. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal program.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Purchase Order
- Itemized Receipt/Invoice
- Proof of Payment/cleared check

7. Other – Each item should be listed with sufficient detail to illustrate that the costs are reasonable or allowable.
- **Program Rent/ Infrastructure** – Service Providers must request approval in writing from OCWDB before entering into any lease and/or infrastructure related agreements and provide copies once agreements are executed.
 -

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit no less than one of the following approved forms of documentation to support cost reimbursement:

- Itemized receipts/Invoice
- Proof of payment/cleared check

- **Participant Tuition Payments/ Vouchers/ Individual Training Accounts (ITA)** -. Each participant invoiced is to be listed on the “Other Costs” tab of the invoice.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Itemized receipts/invoice
- Proof of payment/cleared check
- Approved ITA Authorization and Voucher

- **On-The-Job Training (OJT)** – Each participant invoiced is to be listed on the “Other Costs” tab of the invoice. No holiday, vacation, or overtime pay is allowed under an OJT.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- General Ledger, paycheck stubs, or third-party payroll report
- Proof of payment/cleared check
- OJT agreement

- **Participant Stipends** – Each participant invoiced is to be listed on the “Other Costs” tab of the invoice.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Itemized receipts/Invoice
- Proof of payment
- Stipend log/attendance log per person and reflective only of the month being invoiced

- **Participant Supportive Services** – Each participant invoiced is to be listed on the “Other Costs” tab of the invoice.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- Itemized Receipts/Invoice
- Proof of payment/cleared check
- Supportive Services Request Form
- Supportive Services Exploration Form
- Supportive Services Participant Log

- **Participant Work Experience** – Each participant invoiced is to be listed on the “Other Costs” tab of the invoice.

Required Documentation for Cost Reimbursement Invoice Submission

Service Provider is required to submit the following approved forms of documentation to support cost reimbursement:

- General Ledger, paycheck stubs, or third-party payroll reports
- Proof of payment/cleared check
- Worksite agreement

8. **Administrative/Indirect Charges** – Indirect charges shall be no more than 10% of funds awarded under the grant. Indirect costs are costs or expenses not directly related to the deliverance of the contracted services (i.e. off-site supervisors, managers, CEO etc.).

Invoice Submission Procedures

1. Invoices are due from Service Providers by the 10th day of the month, unless approved for another frequency.
2. Service Providers have the option to use a secured file sharing system, such as DropBox, Google Drive, or OneDrive, or to direct email to submit their monthly invoice.
3. Once an invoice with back-up documentation is ready for submission, Service Provider is to email the link (DropBox, Google Drive, OneDrive, etc) for the invoice or email the complete pdf file to their assigned Grant Manager/Administrator, the OCCR Accounting Technician, and the current invoice email address.
4. A mailed, signed hard copy must also be submitted according to the contract language. OCCR Accounting will date stamp the hard copy invoice upon receipt from the Service Provider.
5. Program staff and Accounting staff will review the invoice concurrently.
6. If discrepancies exist with the invoice, OCCR Accounting will email the Service Provider requesting a revised invoice.
7. The 45-day invoice review cycle will re-start once a revised invoice is submitted by the Service Provider.
8. Once reviewed and all approvals obtained, invoice is processed for payment.

Leverage

The Training Expenditure Leveraged Resources Tracking Workbook (Attachment II) is used by the Service Provider to calculate and track leveraged resources that can be applied to a maximum of 10% of the required training expenditures. This workbook must be filled out on a monthly basis and maintained throughout the program year. One workbook per applicable WIOA Program. In addition, Service Providers must complete the Quarterly Training Expenditure Leveraged Resources Form and submit it to their Grants & Program Administrator in pdf format on the 10th day of the month following each reporting quarter.

Final Invoices/Fiscal Year or Grant Closeout

The County and EDD deadline to close out the programs and finances is 60 days after close of grant/fiscal year. It is imperative that Service Providers submit the required closeout documents and June/final month invoice (and any outstanding invoices) in a timely manner to allow for review and approval. The EDD closeout report documents must be completed and returned within 30 days. Any changes to final/approved monthly invoices that are not reflected in the Services Providers' initial submitted financial closeout forms must be revised and resubmitted by the Service Provider.

ACTION

Bring this policy to the attention of all staff and relevant parties.

INQUIRIES

If you have any questions regarding this policy, please contact your Contract Administrator at 714-480-6500.

ATTACHMENTS

Attachment I: Procurement/Purchase Approval Request Form

Attachment II: Training Expenditure Leveraged Resources Tracking Workbook

**Orange County Workforce Development Board
Procurement/Purchase Approval Request**

Service Provider Name _____

Request Date _____

Service Provider Instructions – This form should be used for purchases of equipment and related services for the operation and support of the WIOA program or for the benefit of WIOA participants. For Approval Requests that include costs, complete Sections A and C. For requests that do not include costs, complete Sections B and C. Attach any supporting documentation (e.g., quotations, cost analyses, bid summaries).

Section A – Requests that include costs

Item being requested _____

Estimated total cost _____

Is this procurement/purchase necessary and reasonable? Describe the service or item and its functionality.

Is the purchase needed? Describe the reason for the purchase/rent/subscription/service including functionality not provided by state or local partners.

What other costs are associated with the purchase? Describe additional costs (maintenance, set up, taxes, fees, etc.) associated with the purchase.

Describe how the best product will be selected.

What procurement method will be used?

- Procurement Method: Micro Purchase Small Purchase Sealed Bid (IFB)
 Competitive Proposal (RFP) Noncompetitive Proposal
- Procurement Type: Purchase Lease/Rent Subscription/Contract
 Service Property Sharing

Reason for the procurement method selected.

If applicable, was a lease option considered in lieu of the purchase? Describe leasing options as part of the consideration.

If applicable, name and address of the entity where the property will be located.

If approved, date that the requested action is to occur. _____

Section B – Requests that do not include costs but still require prior written approval

Describe the circumstance that requires prior written approval.

Section C – Service Provider Signature

By signing below, the authorized representative requests a prior written approval for the item listed above.

Name _____ Signature _____

Title _____ Date _____

Section D – OCWDB Signatures

Program Manager _____ Date _____

Director of Workforce Development _____ Date _____



**County of Orange, OC Community Services
Orange County Workforce Development Board
Workforce Innovation and Opportunity Act (WIOA)
Training Expenditure Leveraged Resources Form**



The Training Expenditure Leveraged Resources Tracking Workbook allows contracted service providers to calculate and track monthly WIOA Adult, Dislocated Worker, and Youth program training leveraged resources. This workbook must be filled out on a monthly basis and maintained throughout the program year. One workbook per applicable WIOA Program. Note, individuals reported in this workbook must be listed in separate lines when multiple leveraged trainings have been provided to the same individual and/or when more than one source of leverage is used for specific training. □

In addition, contracted service providers must complete the Quarterly Training Expenditure Leveraged Resources Form and submit it to the Grant & Program Administrator in pdf format on the 10th day of the month following each reporting quarter. The submission must also include a pdf of the full Excel Workbook, completed to date through the reporting period. One submission must be completed per the applicable WIOA program. The OCCS/Community Investment Division will use the information submitted to calculate WIOA Adult, Dislocated Worker, and Youth program training leveraged resources for the program year.

Additional Information for Leveraged Resources Form

Note: Individuals must be listed in separate lines when more than one source of leverage is used for a specific training.

(a) Federal Pell Grant

Federal Pell Grants established under Title IV of the Higher Education Act of 1965

(b) Programs authorized by the Workforce Innovation and Opportunity Act (specific by program & occasion)

Public programs authorized by the Workforce Innovation and Opportunity Act (WIOA) of 2012 (e.g. Job Corps, Migrant Seasonal Farm Worker, Rapid Response, WIOA Title II Adult Education and Literacy, national and state WIOA discretionary grants, WIOA youth programs, etc.). This category of leveraged resources does not include WIOA Adult and Dislocated Worker formula funds.

(c) Trade Adjustment Assistance

(d) Department of Labor National Emergency Grants

(e) Match funds from employers, industry, & industry associations (specify by entity & occasion)

Includes the employer paid portion of customized training, the wages of an apprentice during the apprenticeship period, and the employer paid portion of on-the-job training (OJT).

(f) Match funds from joint labor-management trusts (specify by entity & occasion)

(g) Employment Training Panel Grants

WIOA Training Service (Choose one from the following when reporting training leverage):

Note: Individuals must be listed in separate lines when multiple leveraged trainings have been provided to the same individual.

(a) Occupational Skills Training, including training for nontraditional employment

(b) On-the-Job Training

(c) Incumbent Worker Training

(d) Programs that combine workplace training with related instruction, which may include cooperative education programs

(e) Training programs operated by the private sector

(f) Skill upgrading and retraining

(g) Entrepreneurial Training

(h) Transitional Jobs

(i) Job readiness training provided in combination with another training service

- (j) Adult education and literacy activities, including activities of English language acquisition and integrated education and training programs, provided concurrently or in combination with another training service
- (k) Customized training conducted with a commitment by an employer or group of employers to employ an individual upon successful completion of the training

Applicable Training Activity CaJOBS Codes

Adult & Dislocated Worker Programs

- 300: Occupational Skills Training (Approved ETPL Provider)
- 301: On-the-Job Training
- 302: Entrepreneurial Training
- 304: Customized Training
- 305: Skills Upgrading & Retraining
- 306: WIOA Prerequisite Training
- 311: Placed in Job Corps
- 312: Placed in Federal Training (includes TAA and WIOA)
- 313: Placed in State and Local Training (non-TAA, non-WIOA)
- 320: Private Sector Training
- 321: Transitional Job
- 322: Job Readiness Training
- 323: Workplace Training & Cooperative Education
- 324: Adult Education with Training Services
- 325: Apprenticeship Training
- 328: Occupational Skills Training (non-ETPL Provider, non-formula)
- 330: Local Board Determination Training
- 346: Out-of-State Training Provider other ETPL (Requires Case Note to indicate other State's ETPL)

Youth Program

- 414: Youth Basic Skills Training
- 416: Youth Occupational Skills Training (Approved ETPL Provider)
- 424: Youth Entrepreneurial Skills Training
- 428: Youth On-the-Job Training
- 430: Youth Occupational Skills Training (Statewide Youth Provider List)
- 432: Youth Enrolled in Apprenticeship Training

For Incumbent Workers Only

Incumbent Worker: Program Eligibility Met



**County of Orange, OC Community Services
Orange County Workforce Development Board
Workforce Innovation and Opportunity Act (WIOA)
Training Expenditure Leveraged Resources Form**



Service Provider Name:	
Program Name:	
Leverage Budget: \$	-

Contract Number:	
MA Number:	
Submission Date:	

Participant Leverage Resource Detail

Reporting Month: July 1, 2021 - July 31, 2021

Program Year: PY 21/22 July 1, 2021 - June 30, 2022

Participant Last Name	Participant First Name	WIOA Application #	Training Activity	Training Cost	Training Activity CalJOBS Code	Leverage Source	Leverage Amount	Total WIOA Funded Training Cost		
								\$-		
								\$-		
								\$-		
								\$-		
								\$-		
								\$-		
								\$-		
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								\$-		
								\$-		
								\$-		
								\$-		
								\$-		
								\$-		
Total Amounts							\$	-	\$	-

Contractor-Authorized Signature & Date

Name and Title



**County of Orange, OC Community Services
Orange County Workforce Development Board
Workforce Innovation and Opportunity Act (WIOA)
Training Expenditure Leveraged Resources Form**



Service Provider Name:	
Program Name:	
Leverage Budget: \$	-

Contract Number:	
MA Number:	
Submission Date:	

Participant Leverage Resource Detail

Reporting Month: August 1, 2021 - August 31, 2021

Program Year: PY 21/22 July 1, 2021 - June 30, 2022

Participant Last Name	Participant First Name	WIOA Application #	Training Activity	Training Cost	Training Activity CalJOBS Code	Leverage Source	Leverage Amount	Total WIOA Funded Training Cost		
								\$-		
								\$-		
								\$-		
								\$-		
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								\$-		
								\$-		
								\$-		
								\$-		
Total Amounts							\$	-	\$	-

Contractor-Authorized Signature & Date

Name and Title



**County of Orange, OC Community Services
Orange County Workforce Development Board
Workforce Innovation and Opportunity Act (WIOA)
Training Expenditure Leveraged Resources Form**



Service Provider Name:	
Program Name:	
Leverage Budget: \$	-

Contract Number:	
MA Number:	
Submission Date:	

Participant Leverage Resource Detail

Reporting Month: September 1, 2021 - September 30, 2021 Program Year: PY 21/22 July 1, 2021 - June 30, 2022

Participant Last Name	Participant First Name	WIOA Application #	Training Activity	Training Cost	Training Activity CalJOBS Code	Leverage Source	Leverage Amount	Total WIOA Funded Training Cost		
								\$-		
								\$-		
								\$-		
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								\$-		
								\$-		
								\$-		
								\$-		
Total Amounts							\$	-	\$	-

Contractor-Authorized Signature & Date

Name and Title



**County of Orange, OC Community Services
Orange County Workforce Development Board
Workforce Innovation and Opportunity Act (WIOA)
Training Expenditure Leveraged Resources Form**



Service Provider Name:	
Program Name:	
Leverage Budget: \$	-

Contract Number:	
MA Number:	
Submission Date:	

Participant Leverage Resource Detail

Reporting Months: July 1, 2021 - September 30, 2021

Program Year: PY 21/22 July 1, 2021 - June 30, 2022

Training Leveraged Resources	
July 2021	
August 2021	
September 2021	
1st Quarter Total Leverage Amount	\$ -
YTD Training Leveraged Resources	
1st Quarter	
YTD Total Leverage Amount	\$ -

Contractor-Authorized Signature & Date

Name and Title

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD

Performance Report

Quarter 2

October 1, 2021 through December 31, 2021



Overseeing job seekers, youth and business programs and services.

Status:	Open
Service Provider:	City of La Habra
Contract Obligation:	\$545,229.00
Contract Number:	MA-012-20011848
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Ready SET OC WIOA Youth
Funding Stream:	WIOA Youth In-School
Leverage Budget:	\$10,000.00
Total YTD Leverage:	0
% of Total Leverage:	

Fiscal Activities

Cost Category	Budget	Q2 Oct '21 - Dec '21	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 410,184.84		\$ -	\$ 410,184.84	0%
Administrative (cost)	\$ 54,522.00		\$ -	\$ 54,522.00	0%
Supportive Services	\$ 15,000.00		\$ -	\$ 15,000.00	0%
Work Experience	\$ 65,522.16		\$ -	\$ 65,522.16	0%
TOTAL	\$ 545,229.00		\$ -	\$ 545,229.00	0%

Q2
Oct '21 - Dec '2

Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 Oct '21 - Dec '21	YTD	% of Performance
New Enrollments	114	7	15	13%
Carry Forward / Follow-Up	36	1	56	156%
Median Earnings of Participant Employment Placements	\$4,000.00		\$ 1,800.63	45%
Youth Education, Military, Apprenticeship, or Trade Placements	116	2	3	3%
Attainment of Degree/Certificate	105	0	0	0%
Literacy/Numeracy Gain (in program skills gain)	75	0	0	0%
Retention with the Same Employer/ Education	105	0	1	1%
Work Experience	75	7	42	56%
Program Exit	38	10	12	32%

Program Participation

Trainings	# of Participants	
	Q2 Oct '21 - Dec '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	7	15
Between 2 and 4 weeks of program enrollment		N/A
Between 1 and 2 months of program enrollment		N/A
More than 2 months since program enrollment		N/A
Not yet engaged in a service		N/A
Training (Please specify type of training completed):		
ITA'S	1	1
OJT		

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD



Performance Report

Quarter 2

Overseeing job seekers, youth and business programs and services.

October 1, 2021 through December 31, 2021

Status:	Open
Service Provider:	City of La Habra
Contract Obligation: \$	1,635,686.00
Contract Number:	MA-012-20011848
Contract Period:	07/01/2021 - 06/31/2022

Program Name:	Ready SET OC WIOA Youth
Funding Stream:	WIOA Youth Out-of-School
Leverage Budget: \$	10,000.00
Total YTD Leverage:	0
% of Total Leverage:	

Fiscal Activities

Cost Category	Budget	Q2		Balance	% Utilized
		Oct '21 - Dec '21	YTD Expenditures		
Direct Program Costs	\$ 888,432.16		\$ -	\$ 888,432.16	0%
Administrative (cost)	\$ 163,568.00		\$ -	\$ 163,568.00	0%
Supportive Services	\$ 41,447.31		\$ -	\$ 41,447.31	0%
Individual Training Account (ITA)	\$ 58,500.00		\$ -	\$ 58,500.00	0%
On-the-Job Training (OJT)	\$ 52,860.00		\$ -	\$ 52,860.00	0%
Work Experience	\$ 430,878.53		\$ -	\$ 430,878.53	0%
TOTAL	\$ 1,635,686.00	\$ -	\$ -	\$ 1,635,686.00	0%



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2		% of Performance
		Oct '21 - Dec '21	YTD	
New Enrollments	334	36	98	29%
Carry Forward / Follow-Up	116		106	91%
Median Earnings of Participant Employment Placements	\$4,000.00		\$2,075.88	52%
Youth Education, Military, Apprenticeship, or Trade Placements	347	4	6	2%
Attainment of Degree/Certificate	315	22	22	7%
Literacy/Numeracy Gain (in program skills gain)	225	17	19	8%
Retention with the Same Employer/ Education	315	1	1	0%
Work Experience	225	9	41	18%
Program Exit	113	38	44	39%

Program Participation

Trainings	# of Participants	
	Q2 Oct '21 - Dec '21	YTD
Participated in their first class/workshop/training:		
Within 1 week of program enrollment	36	98
Between 2 and 4 weeks of program enrollment		N/A
Between 1 and 2 months of program enrollment		N/A
More than 2 months since program enrollment		N/A
Not yet engaged in a service		N/A
Training (Please specify type of training completed):		
ITA'S	1	7
OJT	0	0

Please see comments below regarding corrections to this Q1 report.

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD Performance Report



Quarter 1

July 1, 2021 - September 30, 2021

Status:	Open
Service Provider:	Goodwill Industries of Orange County
Contract Obligation:	314,00.00
Contract Number:	MA-012-20012068
Contract Period:	06/29/2020 - 06/30/2022

Revised budget should read \$52,000 per a 2nd contract amendment for PY 21-22. Corrected balance is \$43,903.25. Percent utilized was 16%.

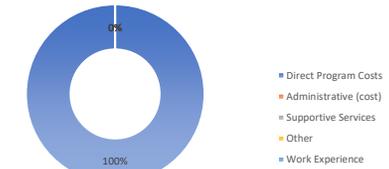
Program Name:	STEPS 2021
Funding Stream:	WIOA Title I Foundation for California Community Colleges (Foundation)/DOR
Leverage Budget:	
Total YTD Leverage: \$	-
% of Total Leverage:	0%

Fiscal Activities

Cost Category	Original Budget	Revised Budget	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 142,544.00	\$ 97,070.00	\$ 8,096.75	\$ 88,973.25	8%
Administrative (cost)	\$0	\$0	\$ -	\$ -	0%
Supportive Services	\$ 3,456.00	\$ -	\$ -		0%
Other	\$ -	\$ -			n/a
Work Experience	\$ 168,000.00	\$ -	\$ -	\$ -	0%
Current Expenditures					n/a
TOTAL	\$ 314,000.00	\$ 97,070.00	\$ 8,096.75	\$ 88,973.25	8%

We revised the budget from \$314,000 to \$97,070 on 04/30/2021.

YTD Expenditures



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q1 for July 1, 2021 - September 30th, 2021	YTD	% of Performance
New Enrollment: STEPS	50	7	48	96%
New Enrollment: WIOA- ISY	50	0	3	6%
Median Earnings of Participant Employment Placements	\$4,000	-	\$ -	0%
Youth Education, Military, Apprenticeship, or Trade Placements	70	0	0	0%
Attainment of Degree/Certificate	70	0	0	0%
Businesses Servicing as Worksites	35	16	18	29%
Literacy/Numeracy Gain	50	0	0	0%
Retention with the same Employer	60	0	0	0%
Completion of Soft Skills/ Job-Readiness Training	100	2	44	44%
Work Experience	100	10	29	58%
Program Exit	N/A	3	36	

Program Participation

Trainings	YTD
Participated in their first class/workshop/training:	n/a
Within 1 week of program enrollment	25
Between 2 and 4 weeks of program enrollment	6
Between 1 and 2 months of program enrollment	0
More than 2 months since program enrollment	0
Not yet engaged in a service	2
Training (Please specify type of training completed):	n/a
Vocational Training	4
ITA'S	1
OJT	0

ORANGE COUNTY WORKFORCE DEVELOPMENT BOARD



Performance Report

Quarter 2

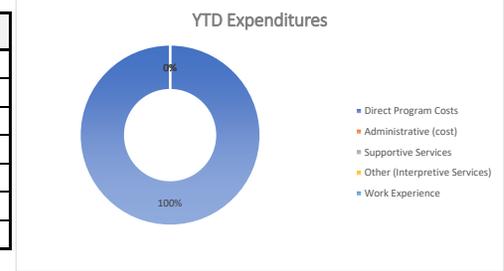
October 1, 2021 - December 31, 2021

Status:	Open
Service Provider:	Goodwill Industries of Orange County
Contract Obligation:	52,00.00
Contract Number:	MA-012-20012068
Contract Period:	06/29/2020 - 06/30/2022

Program Name:	STEPS 2021
Funding Stream:	WIOA Title IV Foundation for California Community Colleges (Foundation)/DOR
Leverage Budget:	
Total YTD Leverage: \$	-
% of Total Leverage:	0%

Fiscal Activities

Cost Category	Original Budget	Revised Budget FY21-22	YTD Expenditures	Balance	% Utilized
Direct Program Costs	\$ 142,544.00	\$ 51,515.20	\$ 23,713.03	\$ 28,286.97	46%
Administrative (cost)	\$0	\$ -	\$ -	\$ -	0%
Supportive Services	\$ 3,456.00	\$ -	\$ -		0%
Other (Interpretive Services)	\$ -	\$ 484.80			0%
Work Experience	\$ 168,000.00	\$ -	\$ -	\$ -	0%
Current Expenditures					n/a
TOTAL	\$ 314,000.00	\$ 52,000.00	\$ 23,713.03	\$ 39,564.21	46%



Program Activities | Contract Performance Measures

Performance Category	Contracted Goal	Q2 for October 1, 2021 - December 30, 2021	YTD	% of Performance
New Enrollment: STEPS	50	3	51	102%
New Enrollment: WIOA- ISY	50	0	3	6%
Median Earnings of Participant Employment Placements	\$4,000	-	\$ -	0%
Youth Education, Military, Apprenticeship, or Trade Placements	70	0	0	0%
Attainment of Degree/Certificate	70	0	0	0%
Businesses Servicing as Worksites	35	1	19	29%
Literacy/Numeracy Gain	50	0	0	0%
Retention with the same Employer	60	0	0	0%
Completion of Soft Skills/ Job-Readiness Training	100	5	49	49%
Work Experience	100	6	35	58%
Program Exit	N/A	6	42	

Program Participation

Trainings	YTD
Participated in their first class/workshop/training:	n/a
Within 1 week of program enrollment	29
Between 2 and 4 weeks of program enrollment	6
Between 1 and 2 months of program enrollment	0
More than 2 months since program enrollment	0
Not yet engaged in a service	2
Training (Please specify type of training completed):	n/a
Vocational Training	4
ITA'S	1
OJT	0

Grants Update

Grant Name	Funder	Fiscal Agent	Description	OCWDB Role	Targeted Customer(s)	Total Grant	Begin Date	End Date	Match/ Leverage	Subrecipient(s)
Grants Awarded										
California Microbusiness COVID-19 Relief Grant Program (Due November 30, 2021)	CA Office of the Small Business Advocate (CalOSBA)	County of Orange	Funding to distribute \$2,500 grants to eligible microbusinesses that have been impacted by COVID-19 and the associated health and safety restrictions.	Administstrator	MicroBusiness owners (especially women, minorities, veterans, limited English proficiency individuals, individuals without documentation)	\$3,975,481	12/29/2021	12/30/22	0%	N/A
Comprehensive and Accessible Reemploymet through Equitable Emoloyment Recovery (CAREERS) National Dislocated Worker Grants	Employment and Training Administration	County of Orange	The goal of the CAREER DWG is to help reemploy dislocated workers most affected by the economic and employment fallout from the COVID-19 pandemic. Grant will be a regional effort, in partnership with Anaheim and Santa Ana WDBs.	Administrator / Regional Planning Lead	Dislocated Workers (Marginalized Groups)	\$3,000,000	9/24/2021	9/23/23	\$1,500,000	N/A
Summer Training & Employment Program for Students (STEPS)	Foundation for CA Community Colleges/ CA Department of Rehabilitation	County of Orange	Funding will be used to serve students with disabilities (SWDs) ages 16-21 by working in cooperation with the Department of Rehabilitation (DOR) to provide workforce services to SWDs, specifically training and paid work experience. Students are coenrolled into the WIOA Youth program.	Administrator / One-Stop Center System	Students with disabilities (SWDs) ages 16-21	\$250,000	07/01/21	6/30/22	0%	Goodwill of Orange County
VEAP 20-21	EDD	County of Orange	Efforts will be focused on outreach, recruitment, and providing initial assessment and immediate support services to veterans in Orange County.	Administrator / One-Stop Center System	Veterans with significant barriers to employment	\$500,000	04/01/21	3/31/23	\$1,019,200 (40% required)	N/A

29 of 31 Orange County's Regional Implementation/Slingshot 4.0	CA Workforce Development Board/EDD	County of Orange/OC WDB	Efforts will be focused on developing a Post COVID-19 Economic Development Strategy that includes regional and sub-regional workforce and economic development strategies that support equitable recovery efforts and an equitable regional economy; and providing capacity building and training and development opportunities that support RPU staff, providers, and regional partners, to be conducted during the regional collaborative partner meetings.	Administrator / Regional Planning Lead	N/A	\$375,000	04/01/21	9/30/22	0%	Anaheim WDB/ Santa Ana WDB
COVID-19 Employment Recovery NDWG	Employment Development Department	County of Orange	OCWDB-CID will utilize this grant opportunity to develop reemployment strategies with a focus on OJT opportunities. Our goal is to work with companies to identify and hire dislocated workers in in-demand industries. We will offer companies financial incentive for hiring and training in the form of OJT's, that will range from 50% to 75% based on barriers to employment. We plan to work with employers to create customized training that identifies transferable skills and reskilling of dislocated workers so that companies may benefit from hiring them.	Administrator / One-Stop Center System	Dislocated Workers	\$400,000	08/01/20	3/31/22	0%	N/A
AB1111	California Workforce Development Board	County of Orange	The Breaking Barriers to Employment Initiative is intended to supplement existing workforce and education programs by providing services to ensure the success of individuals either preparing to enter or already enrolled in workforce and education programs.	Administrator / One-Stop Center System	Adults and Youth with Disabilities	\$500,000	05/21/20	3/31/22	100%	Goodwill of Orange County

30 of 31										
Orange County's Regional Implementation/Slingshot 3.0	CA Workforce Development Board/EDD	County of Orange	Further the objectives of the State Plan, accomplish the regional plan implementation activities, and attain indicators of regional coordination by developing regional leadership, organizing regional industry leaders, building community partnerships, and promoting workforce, education and economic development services and partners through outreach and by conducting a community scan of businesses and sectors that are on track to provide job readiness opportunities and high-road employment placement in industries that promote sustainability, human capital, resources and retention.	Administrator / Regional Planning Lead	Local Businesses/Industry Leaders	\$325,000	04/01/20	3/31/22 (contract extended at no cost)	0%	Santa Ana WDB
Prison to Employment Initiative (P2E)	CA Workforce Development Board/EDD	Santa Ana WDB	Collaborative development of regional partnerships and plans to serve the formerly incarcerated and other justice involved.	Regional Partner	Formerly incarcerated and other justice involved individuals	\$4,400,000	05/01/19	2021	0%	N/A
TOTAL						\$ 13,725,481				

Grant Name	Funder	Fiscal Agent	Description	OCWDB Role	Targeted Customer(s)	Total Grant	Begin Date	End Date	Match	Subrecipient(s)
Grants Pending										
FY 2021 American Rescue Plan Act Good Jobs Challenge (Due February 10, 2022)	Economic Development Administration (EDA)	County of Orange	Funding to help get individuals back to work by investing in (1) developing and strengthening regional workforce training systems that support sectoral partnerships, (2) designing sectoral partnerships, and (3) implementing sectoral partnerships that will lead to high-quality jobs.	Administrator / Regional Planning Lead	N/A	\$25,000,000	10/1/2022	9/30/25	0%	TBD

<p>31 of 31</p> <p>Community Health Worker and Promotor Workforce: Capacity-Building Collaboratives (LOI Submitted 1/20/22; if invited to apply, application due 2/24/22)</p>	<p>California Health Care Foundation</p>	<p>County of Orange</p>	<p>To provide tailored support to partners in each region who seek to strengthen and expand the CHW/P workforce in the health and social services sectors in their communities.</p>	<p>Administstrator</p>	<p>Potential/current community health workers and promotores</p>	<p>Up to \$400,000</p>	<p>4/21/2022</p>	<p>10/20/23</p>	<p>0%</p>	<p>TBD</p>
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