



A G E N D A

Orange County Workforce Development Board Business Services Committee Meeting

May 4, 2021

9:00 A.M.

www.ocboard.org

***Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by Zoom. Members of the public may observe and address the meeting telephonically. To attend the meeting via teleconference please call:**

Dial (for higher quality, dial a number based on your current location):

**US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656
or +1 301 715 8592**

Webinar ID: 924 4815 2148 / Passcode: 688006 (once you enter this code, you should be automatically connected to the call; you will remain on the line until the meeting begins).

Link to meeting: <https://zoom.us/j/92448152148?pwd=elFQTFFkdjAwL0hHd01Cd040SzhTd09>

The Board encourages your participation. If you wish to speak you may do so during Public Comment. To speak during Public Comment, press *9 following the Chair's invitation from the public to speak. Once acknowledged and prompted by the Chair, you may begin to speak. Except as otherwise provided by law, no action shall be taken on any item not appearing in the agenda. When addressing the Council, please state your name for the record prior to providing your comments.

This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. Members of the public that wish to send comments or speak on an item(s) may send a completed Speaker Request Form(s) identifying the items and send them to OCCSAdvisoryCouncilsBoards@occr.ocgov.com prior to the beginning of the meeting. To speak on a matter not appearing in the agenda, but under the jurisdiction of this Advisory Board, you may do so during Public Comments. Speaker request forms must be sent prior to the beginning of the meeting, the reading of the individual agenda items and/or the beginning of Public Comments. When addressing the Committee, it is requested that you state your name for the record. Address the Committee as a whole through the Chair. Comments to individual Members or staff are not permitted. Speakers are limited to three (3) minutes.

Materials/handouts can be requested up to 72 hours in advance of the meeting by www.ocboard.org.

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY users, please call the California Relay Service (800) 735-2922 or 711. If you need special assistance to participate in this program, please contact 714-480-6500 at least 72 hours prior to the event to allow reasonable arrangements to be made to ensure program accessibility.

AGENDA:

1. CALL TO ORDER: Chair Anna Lisa Lukes

2. PLEDGE OF ALLEGIANCE

3. BOARD MEMBER ROLL CALL: OC Community Services Representative

4. PUBLIC COMMENT:

At this time, members of the public may address the Business Services Committee regarding any items within the subject jurisdiction, provided that no action is taken on off-agenda items unless authorized by law. (Comments shall be limited to three (3) minutes maximum).

ACTION ITEM(S):

5. OC WORKFORCE DEVELOPMENT BOARD SUB-COMMITTEE NON-VOTING MEMBER GUIDELINES

Recommendation: Approve the OC Workforce Development Board Sub-Committee Non-Voting Member Guidelines for submission to the Executive Committee & OC Workforce Development Full Board for review and final approval.

INFORMATION ITEM(S):

6. BUSINESS SURVEY(S)

A. JOB FAIRS

B. CALJOBS SURVEY

7. OCWDB / CID STAFF BUSINESS SOLUTIONS UPDATES

A. ONE-STOP MOBILE UNIT

B. TESLA INITIATIVE

C. ON-THE-JOB (OJT) TRAINING INITIATIVE

D. BUSINESS & ECONOMIC RECOVERY CALL CENTER

E. OCWDB RAPID RESPONSE / WARN NOTICES

F. REGIONAL INITIATIVES & COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS) OVERVIEW

G. OCWDB BUSINESS SOLUTIONS STAFF TRAINING

H. GRANT MATRIX

DISCUSSION ITEM(S):

8. OPEN DISCUSSION

At this time, members of this Subcommittee may comment on agenda or non-agenda matters provided that NO action may be taken on off-agenda items unless authorized by law.

ADJOURNMENT

DISCLAIMER: No member of the Orange County Workforce Development Board (OCWDB) shall sign a letter or make a statement purported to represent the position of OCWDB as a body. Letters or verbal statements of support or opposition on any issue shall only be made or signed by the Chair of OCWDB and shall be submitted to the Board for approval. The policy of the Board of Supervisors does not allow OCWDB or its Chair to sign a letter of position on any matters pertaining to legislation. OCWDB members may write personal letters or speak as individuals stating personal positions but may not do so as representing the position or opinion of OCWDB.



Orange County Workforce Development Board

Non-Elect Member Guidelines

The Orange County Workforce Development Board (OCWDB) committees shall assist the OCWDB and Orange County Board of Supervisors (BOS) in fulfilling its oversight responsibilities related to Workforce Innovation and Opportunity Act (WIOA) 20 CFR § 681.100 through 681.120.

Membership

OCWDB members make up the standing committee membership, however attendance by members from the community and other experts in the field may benefit the committee. As such, non-elected individuals may be invited to participate and serve on an OCWDB standing committee. Non-Elect members shall reflect the needs of the local area and must be appointed based on their experience and expertise. The selection of Non-Elect members shall be in alignment with committee charters. Non-Elect members must be a resident of and registered to vote in the County of Orange. Non-Elect members shall not have voting privileges and are not factored into quorum. The term of each Non-Elect member will be no more than three years and at the will of the committee chair. Each standing committee shall have no more than three Non-Elect members. The youth committee shall appoint a youth (14-24 years old at time of appointment) as a Non-Elect member.

Responsibilities

In accordance with WIOA, Local Workforce Development Boards are encouraged to establish standing committees to provide information and to assist with planning, operations, oversight, and other issues relating to the provision of services. As with OCWDB committee members, non-Elect members are expected to contribute to the discussion and provide feedback and insight to the conservation. Non-Elect members are expected to attend corresponding standing committee and full board meetings and abide by all rules governing OCWDB and its members, as described in the OCWDB Bylaws. Non-Elect members shall be cognizant of their obligation to fulfill the responsibility of the committee and to display high moral conduct with an attitude of open-mindedness and inclusion. Non-Elect members shall not use the position in any manner that reflects negatively on OCWDB or the County of Orange.

Attendance

Non-Elect members will be subject to the same attendance requirements as OCWDB members per the OCWDB Bylaws. A non-Elect member who fails to attend three consecutive meetings in a program year (July – June) will be automatically removed from the committee.

Non-Elect Member Nomination

OCWDB members and staff shall refer individuals for consideration to serve as Non-Elect members. Each individual is to submit a resume and completed OCWDB application to the OCWDB Executive Director. The following steps describe the review and approval process. A meeting may be requested during any of the steps.

1. Review by OCWDB Executive Director;
2. Review and approval by Committee Chair;
3. Review and approval by OCWDB Full Board.

Committee Chair

OCWDB Chair



South Orange County 5th District Virtual Job Fair 2021

Online - Premier Virtual
Wednesday, April 7, 2021

Summary Report

Introduction

Orange County Supervisor Lisa Bartlett in partnership with Orange County Community Services and the Orange County Workforce Development Board hosted the 2021 South Orange County Virtual Job Fair from 10:00 a.m. – 2:00 p.m. The Job Fair was host to 156 businesses. The total number of open positions was 3,767 with 730 postings; representing industry clusters in Business & Professional / Environmental / Manufacturing / Healthcare / Hospitality / Tourism / Retail / Education / Government / Public Safety / Sales / Telecommunications / Transportation. Participants registered totaled **867**.

This report contains the following sections:

- A. Historical Comparison of Job Seeker and Employer Attendance from the previous years
- B. Employer Attendance
- C. Post-Event Analysis
- D. Action Items
- E. Special Guest
- F. Partners
- G. Resources
- H. AD Placements

A. Historical Comparison of Job Seeker, Employer Attendance and Unemployment Rate from the previous years:

Category	2015	2016	2017	2018	2019	2020	2021
Number of Employers	80	69	54	52	53	59	156
Number of Job Seekers	302	450	332	282	155	709	867
Unemployment Rate	5.5%	5.0%	4.5%	2.6%	2.6%	9%	8.3%

South Orange County Virtual Job Fair 2021

Number of Employers	Number of Jobs Posted	Number of Positions available	Total Job Seekers registered	Total Job Seekers Logged In	Resumes Submitted
156	730	3,767	867	503	2052

B. Employer Attendance

There were 156 employers representing over 3,767 positions at the Job Fair. The employers in attendance represented a wide range of industry clusters including Business & Professional / Environmental / Manufacturing / Healthcare / Hospitality / Tourism / Retail / Education / Government / Public Safety / Sales / Telecommunications / Transportation.

The following are the unique businesses that participated:

AAA	Kumon Math and Reading Center of Foothill Ranch
AccentCare	Laguna Legal, Inc.
Acuity Behavior Solutions	Lake Forest Preschool
Adapt 2 It	LCS Constructors, Inc.
Advantage Solutions	Los Cabos Sports Bar & Grill
Aegis Living	Macy's, LLC
AER Technologies	Managed Mobile Inc
AFLAC	Mattson Resources
Allied Universal Event Services	Medica
Allure Medical Staffing, Inc	MEDICA
aMAYZing Kids	Medica Talent Group
Amazon	MicroVention
Americold	Miguel's Jr
AppleOne Employment Services	Mission Viejo Nadadores
Applied Medical	Mitch-Stuart, Inc.
Arosa-Orange County	Moulton Niguel Water District
Assistance In Home Care	Navien, Inc.
Associated Ready Mixed Concrete, Inc	Network Capital Funding
Attentive Home Care	New Horizons Career Development Solutions
Baron's Trading Group	Newmark Systems, Inc.
Beachfront Inn & Suites	Orange County Department of Education
Biola University	Orange County Global Medical Center
Bishops cuts/color	Orange County Transportation Authority
Boardriders, Inc	Outlets at San Clemente
Bon Appetit Management Company	Pacific Coast Termite
Bowlmor	Personal Touch Cleaning
Boys & Girls Clubs of Capistrano Valley	Petnetwork
Brio Tuscany Grille	Phoenix House CA
Brook + Whittle	PorchBox
BSH Home Appliances Corporation	Precision Hospitality & Development - Dunkin' Franchisee
Buffalo Wild Wings	Premier Aquatic Services LLC
California Army National Guard	Pridestaff Mission Viejo

Capistrano Valley Toyota	ProTab Laboratories
Capri Laguna on the Beach	Providence
Caring Companions At Home	Quest HealthConnect
Cefali & Cefali	Renaissance ClubSport
CGI	Residence Inn by Marriott San Juan Capistrano
Chart House	Resurgence Behavioral Health
Chico's FAS	Review Wave
Children's Learning Connection	Revolution Financial Management
Citistaff Solutions, Inc	Rohl, LLC
City of Irvine	RRM Design Group
Community Investment Division	Saddleback Valley Unified
Composite Apps	Select Staffing
Covenant Care	SelectStaffing - Lake Forest CA
Cox Communications	Sherwin- Williams Paint Company
Crothall Healthcare (Compass Group)	Signal 88 Security OC
CRST The Transportation Solution, Inc.	South Coast Water District
Custom Flavors	South County Adult Day Services
Desco Manufacturing Company	Sparkle Home Detail
Dream Clean OC	STARBUCKS COFFEE COMPANY
Ecola Termite and Pest Control	States Logistics Services, Inc.
Elite Med Listings	States Title
Elite Property Services	StretchLab
Empress Builders	Surf & Sand Resort
EVALCORP	Tax Relief Advocates
FBI	TAZGA
Focus Industries, Inc.	Tesla
Fritzy's Pet Care Pros	The Franchise Lady
Fusion of Ideas	The Ranch at Laguna Beach
Ganahl Lumber Lake Forest	The UPS Store
Gary Bale Redi-Mix, Inc.	Thrivent
Golden State Foods	T-Mobile
Goodwill of Orange County	Transcepta, LLC
Griswold Industries dba Cla-Val Company	Tustin Toyota
Hanna Wellness Center	Tutor Doctor
Healthy at Home Caregivers	Tuttle Click Automotive Group
Herzan, LLC	UCPLA
Home Instead	United Rentals
Home Instead	United States Army & Army Reserves
Home Instead	UnReale Promotions, Inc
Honor	Uptown Financial Group, Inc.

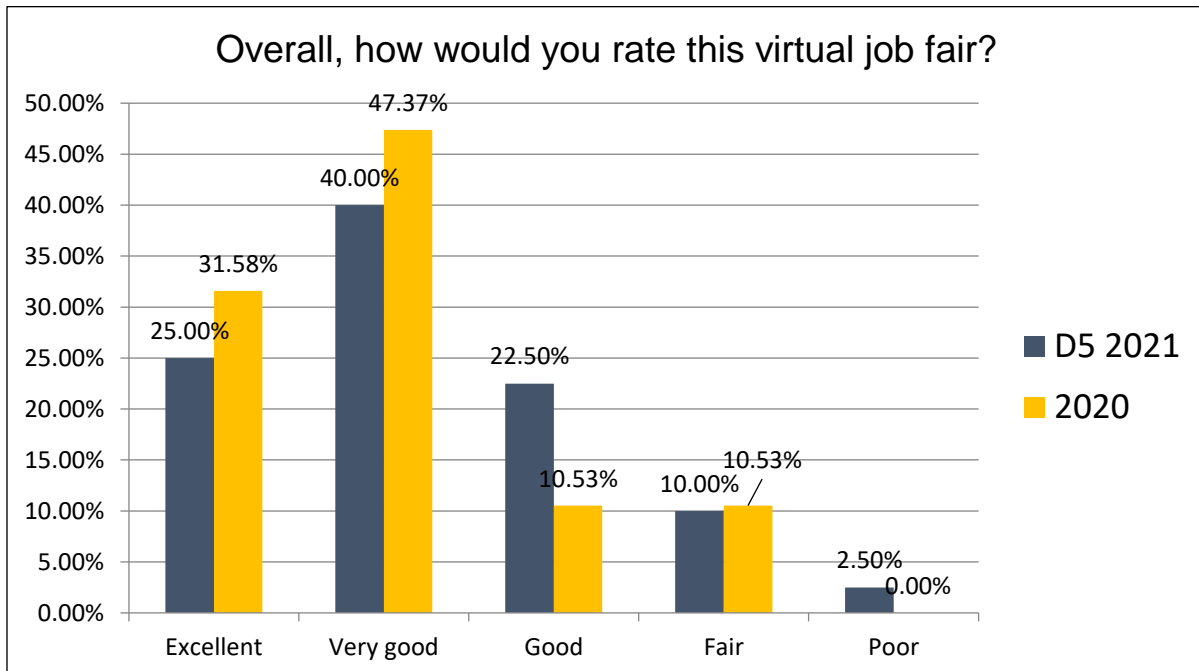
Inn at the Mission San Juan Capistrano, Autograph Collection Hotel	Village Management Services, Inc.
Insta Graphic Systems	Visit Huntington Beach
Kimco Staffing	Waldorf Astoria Monarch Beach Resort and Club
Kimpton Shorebreak Resort	Walgreens Co
King's Seafood Company	Waterworks Aquatics
Kiros Catering	YMCA of Orange County

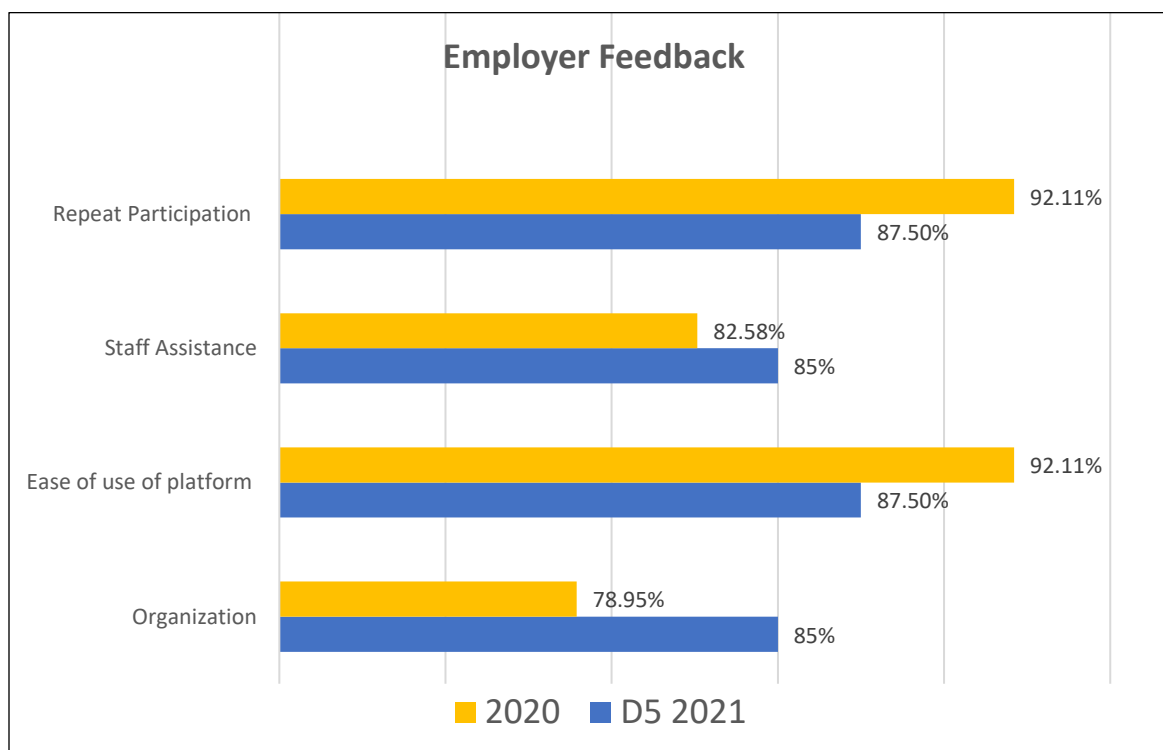
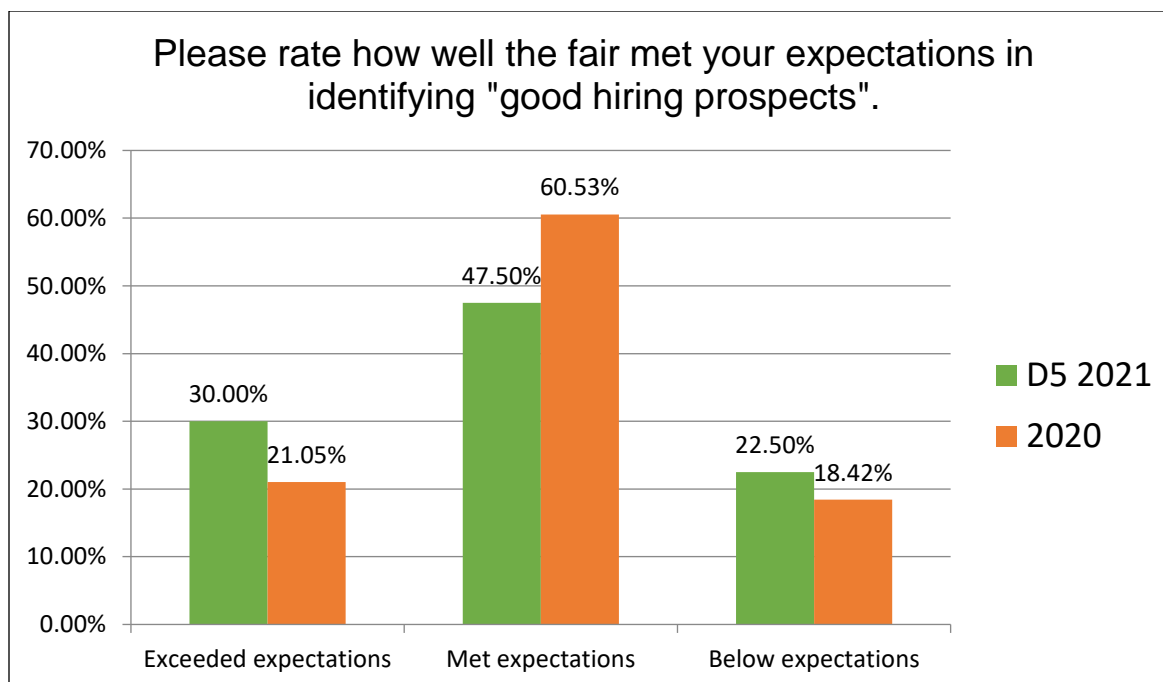
C. Post-Event Analysis

Business Service Representatives continue to follow-up with employers to provide post-job fair services and capture numbers.

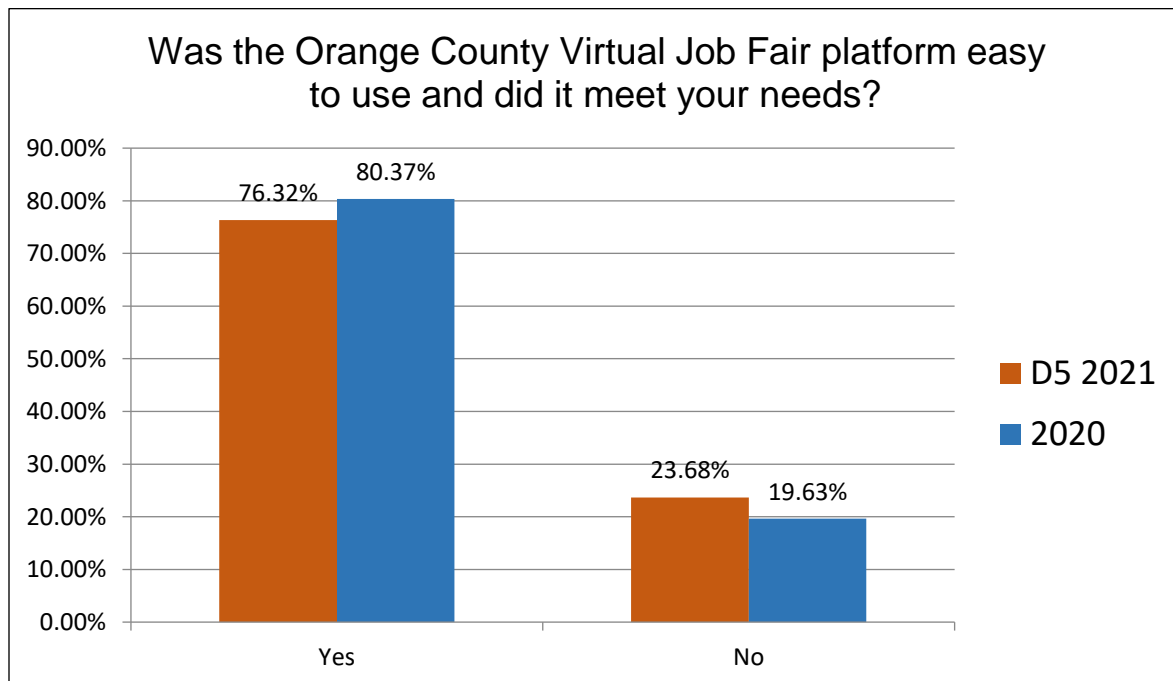
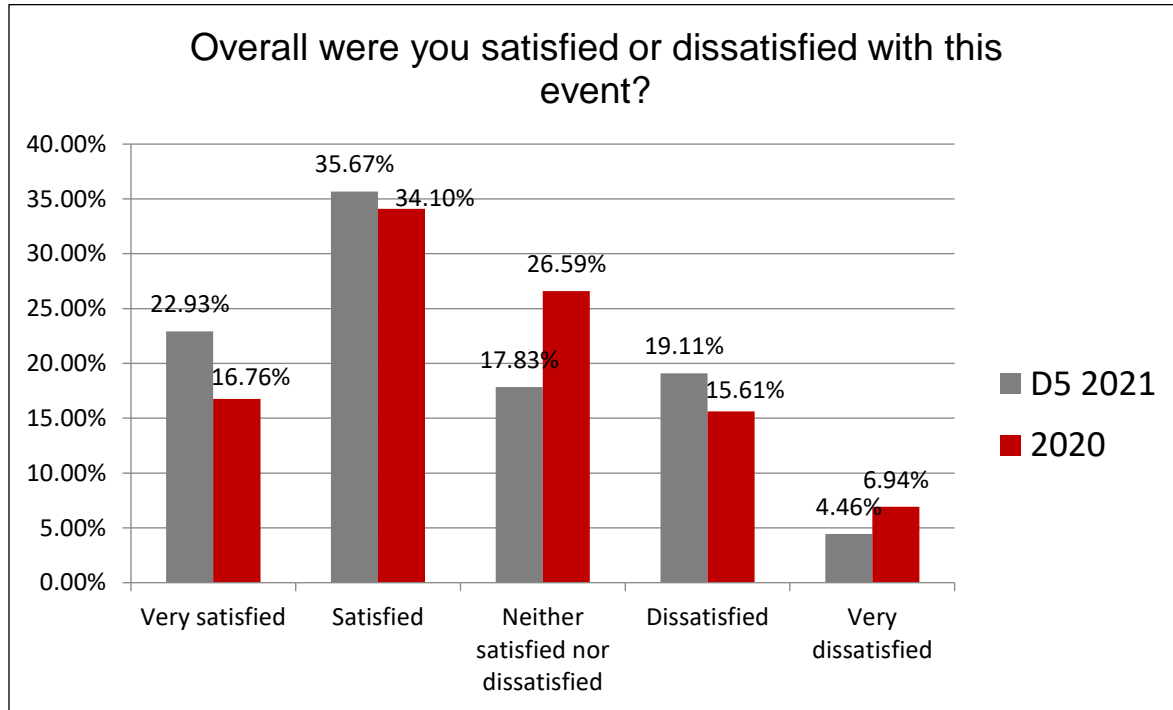
- **Available positions:** (Overall open positions within respective company. This will assist in pre and post job fair recruitments and on-going recruitments) **3,767**
- **Potential Hires:** (Employers who have communicated interest in specific candidates) **Follow up starting May 7, 2021 to determine numbers hired.**
- **Confirmed OJTs** (Employers who have explicitly communicated they will be signing an OJT Agreement with a candidate they will be hiring once paperwork is put together) **0**

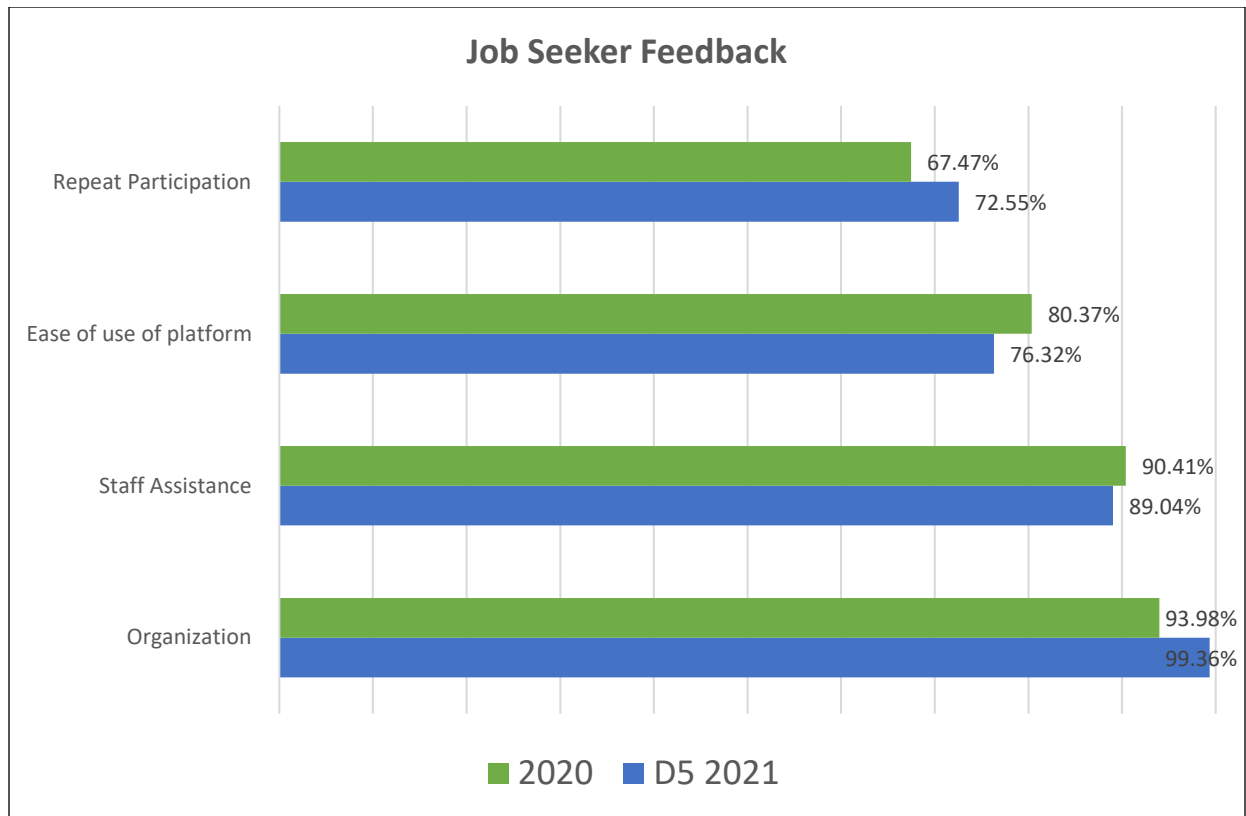
The following charts are feedback from employers:





The following charts are feedback from job seekers:





D. Action Items

The Orange County Business Solutions Team will continue communication with employers for follow up on hires that were a result of the Job Fair. The Business Service Team is working closely with One-Stop Career Consultants for continuous follow up on employment of enrolled clients.

E. Special Guests

- None

F. Partners

The County of Orange would like to thank the following Orange County chambers and organizations for partnering on this event and referring other organizations to participate:

- Aliso Viejo Chamber of Commerce
- Dana Point Chamber of Commerce
- Greater Irvine Chamber of Commerce
- Ladera Rancho Chamber of Commerce
- Laguna Beach Chamber of Commerce
- Laguna Hills Chamber of Commerce
- Laguna Niguel Chamber of Commerce
- Lake Forest Chamber of Commerce
- Orange County Business Chambers
- Mission Viejo Chamber of Commerce
- RSM Chamber of Commerce
- Saddleback Church
- San Clemente Chamber of Commerce
- San Juan Capistrano Chamber of Commerce
- South Orange County Economic Coalition

Referred By	No. of Referrals
Orange County Business Council	13
Mission Viejo Chamber of Commerce	9
Laguna Hills Chamber of Commerce	5
Saddleback Church	17
Lake Forest Chamber of Commerce	11
Dana Point Chamber of Commerce	6
San Clemente Chamber of Commerce	7
Greater Irvine Chamber of Commerce	2
Ladera Rancho Chamber of Commerce	4
South Orange County Economic Coalition	1
RSM Chamber of Commerce	2
Other	79

G: Resources

- Orange County District 5 Office: Administrative support.
- Premier Virtual Platform: this virtual platform was used to facilitate the job fair.
- Saddleback Church: OC Workforce Development Board and collaborated to promote the job fair.
- OC One Stop Center: The One Stop Center webpage was used to promote the job Fair and was used to register both Job Seekers and Employers for the event.
- OC Business Solutions Unit: This inhouse team coordinated activities with Employers which included guidance on setting up Premier Virtual booth, and all needed follow up to ensure employers were prepared for the event.
- Business & Economic Recovery Call Center: This inhouse team was a key point of contact for Job Seekers and Employers. The team monitored registration, contacted Job Seekers throughout the registration phase, provided support to both Job Seekers and Employers during the event, created Premier Virtual accounts for participants who did not complete in time for the event, and any other follow up required.

H. AD Placements

- Supervisor Lisa Bartlett's website and newsletter
- Community Partners shared information via their organization's newsletters, networks and social media platforms
- OCWDB/ OCCS-CID network and social media platform
- Social media: Facebook, Instagram, Twitter, LinkedIn

Grants Update

Grant Name	Funder	Fiscal Agent	Description	OCDB Role	Targeted Customer(s)	Total Grant	Begin Date	End Date	Match	Subrecipient(s)
Grants Awarded										
VEAP 20-21	EDD	County of Orange	Efforts will be focused on outreach, recruitment, and providing initial assessment and immediate support services to veterans in Orange County.	Administrator / One-Stop Center System	Veterans with significant barriers to employment	\$ 500,000	04/01/21	3/31/23	\$1,019,200 (40% required)	N/A
Orange County's Regional Implementation/Slingshot 4.0	CA Workforce Development Board/EDD	County of Orange/OCWDB	Efforts will be focused on developing a Post COVID-19 Economic Development Strategy that includes regional and sub-regional workforce and economic development strategies that support equitable recovery efforts and an equitable regional economy; and providing capacity building and training and development opportunities that support RPU staff, providers, and regional partners, to be conducted during the regional collaborative partner meetings.	Administrator / Regional Planning Lead	N/A	\$ 375,000	04/01/21	9/30/22	0%	Anaheim WDB/ Santa Ana WDB
COVID-19 Employment Recovery NDWG	Employment Development Department	County of Orange	OCWDB-CID will utilize this grant opportunity to develop reemployment strategies with a focus on OJT opportunities. Our goal is to work with companies to identify and hire dislocated workers in in-demand industries. We will offer companies financial incentive for hiring and training in the form of OJT's, that will range from 50% to 75% based on barriers to employment. We plan to work with employers to create customized training that identifies transferable skills and reskilling of dislocated workers so that companies may benefit from hiring them.	Administrator / One-Stop Center System	Dislocated Workers	\$ 800,000	08/01/20	3/31/22	0%	N/A
Summer Training & Employment Program for Students (STEPS)	Foundation for CA Community Colleges/ CA Department of Rehabilitation	County of Orange	Funding will be used to serve students with disabilities (SWDs) ages 16-21 by working in cooperation with the Department of Rehabilitation (DOR) to provide workforce services to SWDs, specifically training and paid work experience. Students are coenrolled into the WIOA Youth program.	Administrator / One-Stop Center System	Students with disabilities (SWDs) ages 16-21	\$ 250,000	06/28/20	6/30/21 (no-cost extension granted)	0%	Goodwill of Orange County

COVID Funds for Supportive Services	Employment Development Department	County of Orange	These emergency funds will be used to provide supportive services to underserved populations, particularly participants in the English Language Learners (ELL) and ELL Navigator programs. The additional assistance funds will provide up to \$800 per person for basic needs such as childcare, housing and utility assistance, and transportation costs.	Administrator / One-Stop Center System	One-Stop Center customers and members of the public impacted by COVID-19	\$ 900,000	06/01/20	6/30/21	0%	N/A
AB1111	California Workforce Development Board	County of Orange	The Breaking Barriers to Employment Initiative is intended to supplement existing workforce and education programs by providing services to ensure the success of individuals either preparing to enter or already enrolled in workforce and education programs.	Administrator / One-Stop Center System	Adults and Youth with Disabilities	\$ 500,000	05/21/20	3/31/22	100%	Goodwill of Orange County
Orange County's Regional Implementation/Slingshot 3.0	CA Workforce Development Board/EDD	County of Orange	Further the objectives of the State Plan, accomplish the regional plan implementation activities, and attain indicators of regional coordination by developing regional leadership, organizing regional industry leaders, building community partnerships, and promoting workforce, education and economic development services and partners through outreach and by conducting a community scan of businesses and sectors that are on track to provide job readiness opportunities and high-road employment placement in industries that promote sustainability, human capital, resources and retention.	Administrator / Regional Planning Lead	Local Businesses/Industry Leaders	\$ 325,000	04/01/20	3/31/22 (contract extended at no cost)	0%	Santa Ana WDB
Emergency Assistance Layoff Aversion Funding	Employment Development Department	County of Orange	These emergency funds will be used to provide small businesses with funding to help reduce the impact of COVID-19 and provide layoff aversion assistance.	Administrator	Small Business Owners	\$ 700,000	04/01/20	3/31/21	0%	N/A
Prison to Employment Initiative (P2E)	CA Workforce Development Board/EDD	Santa Ana WDB	Collaborative development of regional partnerships and plans to serve the formerly incarcerated and other justice involved.	Regional Partner	Formerly incarcerated and other justice involved individuals	\$ 4,400,000	05/01/19	2021	0%	N/A

Regional Training & Regional Organizer	CA Workforce Development Board/EDD	County of Orange	The Regional Organizer (RO) supports ongoing efforts to enhance regional workforce leadership collaboration and implement the Regional Plans by building on the efforts of the SlingShot Coalitions that are operational in California. Regional Training Coordinators (RTC) and training funds support continued professional development and capacity building efforts for staff and partners in the region.	Administrator / Regional Planning Lead	Orange County Regional Planning Unit – Regional Workforce System	\$ 161,600	04/01/19	3/31/21 (contract extended at no cost)	0%	Santa Ana WDB/ Anaheim WDB
TOTAL						\$ 8,911,600				

Grant Name	Funder	Fiscal Agent	Description	OCDB Role	Targeted Customer(s)	Total Grant	Begin Date	End Date	Match	Subrecipient(s)
Grants Pending										
Pathways Home	Department of Labor	County of Orange	Orange County Workforce Development Board (OCWDB) and Orange County Sheriff's Department (OCSD) proposes to partner on a project at the Theo Lacy Jail Facility to increase the capacity to provide comprehensive workforce preparation and training while incarcerated.	Administrator	Currently incarcerated	\$1,999,500	7/1/2021	12/31/24	0%	N/A
Deaf and Hard of Hearing Services	EDD	County of Orange	The purpose of this grant is to provide enhanced employment and training services to individuals who are deaf and hard of hearing and to ensure that services provided to deaf and hard of hearing individuals are at least equal to services received by non-deaf and non-hard of hearing individuals. Services will be provided at the One-Stop locations.	Administrator	Deaf and hard of hearing individuals, with an emphasis on those not already connected to other services.	\$500,00	7/1/2021	6/30/22	0%	Goodwill of Orange County