



ORANGE COUNTY DEVELOPMENT BOARD  
1300 S. GRAND AVENUE, BLDG. B, 3<sup>RD</sup> FLOOR  
SANTA ANA, CA 92705-4407  
PHONE: (714) 480-6500

**ORANGE COUNTY DEVELOPMENT BOARD**  
**& EXECUTIVE COMMITTEE**

April 26, 2017  
8:30 a.m.

**Crowne Plaza**  
**Promenade I – Conference Room**  
**3131 Bristol Street**  
**Costa Mesa, CA 92626**  
**(714) 557-3000**



**AGENDA**

**CALL TO ORDER**

**PUBLIC PARTICIPATION**

Members of the public may address the Orange County Development Board on items listed within this agenda so long as the subject matter is within the jurisdiction of the Board.

- 1. **INTRODUCTION OF NEW MEMBERS / GUESTS** **INFORMATION**  
New members of the OCDB / Guests will be introduced.
- 2. **ECONOMIC INDICATORS REPORT** **PRESENTATION**  
Dr. Wallace Walrod from the Orange County Business Council will provide an overview of the economic indicators/dashboard.
- 3. **MINUTES** **ACTION**  
The minutes of the February 22, 2017 Orange County Development Board meeting are presented for review and approval.
- 4. **ONE-STOP CENTER SYSTEM FUNDING RECOMMENDATIONS (SD&P/EXEC)** **ACTION**  
One-Stop Center System funding recommendations for Program Year 2017-18 will be presented for review and approval.
- 5. **YOUNG ADULT SERVICES FUNDING RECOMMENDATIONS (SD&P/EXEC)** **ACTION**  
Young Adult Services funding recommendations for Program Year 2017-18 will be presented for review and approval.

**6. WORKFORCE SERVICES FUNDING RECOMMENDATIONS** **ACTION**  
**(SD&P/EXEC)**

Workforce Services funding recommendations for Program Year 2017-18 will be presented for review and approval.

**7. CHAIR AND DIRECTOR'S REPORT** **INFORMATION**

The Chair and Director will provide an update on OCDB activities.

**ADJOURNMENT**

*If you need special assistance to participate in this meeting, call (714) 480-6500 or the TDD at (714) 834-7163. Please call 48 hours in advance to allow the County to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 American Disabilities Act Title II).*

*To obtain copies of OCDB Agendas and Attachments, visit our website at: [www.ocboard.org](http://www.ocboard.org) or contact the Orange County Development Board Administrative Office: 1300 S. Grand Avenue, Bldg. B, 3<sup>rd</sup> Floor, Santa Ana, CA 92705 – (714) 480-6500.*

**Item #1 – INFORMATION**

**INTRODUCTION OF NEW MEMBERS / GUESTS  
Recommendation Summary  
April 26, 2017**

**BACKGROUND:**

OC Development Board (OCDB) Members are recruited throughout the year. The Executive Committee has placed a focus on business member recruitment from Orange County's high growth cluster industries.

The OCDB may invite guests to be introduced at the beginning of the meeting.

**RECOMMENDATION(S):**

Receive and File

**ATTACHMENT(S):**

None

**Item #2 – PRESENTATION**

**ECONOMIC INDICATORS REPORT  
Recommendation Summary  
April 26, 2017**

**BACKGROUND:**

Dr. Wallace Walrod from the Orange County Business Council will provide an overview of the economic indicators/dashboard.

**RECOMMENDATION(S):**

Receive and File

**ATTACHMENT(S):**

None

**Item #3 – ACTION**

**MINUTES  
Recommendation Summary  
April 26, 2017**

**Orange County Development Board  
& Executive Committee**

**February 22, 2017  
8:30 a.m.  
Westin South Coast Plaza  
Balboa Meeting Room  
686 Anton Blvd.  
Costa Mesa, CA 92626**

**MINUTES**

<b>Present:</b> Bob Bunyan Dr. Tod Burnett Tom Porter Janelle Cranch Lauray Holland Leis Alireza Jazayeri Kevin Landry John Luker Douglas Mangione Barbara Mason Gary Matkin Mike Ruane Tom Tassinari Kay Turley-Kirchner Alan Woo	<b>Guests:</b> Doug Wooley Maritza Gamboa Rena Drake Katlin Choi Renee Melton David Baquerizo Kristine Meza Hai Hoang Hang Nguyen Nina Reyes John Gutierrez Mary Dang
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**CALL TO ORDER**

Bob Bunyan called the meeting to order at 8:30 a.m.

- 1. INTRODUCTION OF NEW MEMBERS / GUESTS** **INFORMATION**  
Guests were introduced by the OCDB Chair.
- 2. WORKFORCE REPORT 2016-17 / ECONOMIC INDICATORS** **PRESENTATION**  
Dr. Wallace Walrod from the Orange County Business Council provided an overview of the economic indicators/dashboard.
- 3. MINUTES** **ACTION**  
The minutes of the October 26, 2016, Orange County Development Board meeting were presented for review and approval.

Tom Porter motioned for approval. Lauray Holland Leis seconded. Motion passed.

- 4. OC REGIONAL AND UNIFIED LOCAL PLAN (SD&P) ACTION**  
Staff presented the outline on a six month service alignment strategy for Program Year 2017-18.

Gary Matkin motioned for approval. Lauray Holland Leis seconded. Motion passed.

- 5. ANAHEIM/OC JOB FAIR ACTION**  
Staff presented the framework for a MOU with the City of Anaheim, City of Santa Ana and OCDB/County of Orange for the annual Anaheim/OC Job Fair.

Mike Ruane motioned for approval. Kay Turley-Kirchner seconded. Motion passed.

- 6. BYLAWS RECOMMENDATIONS ACTION**  
The Board reviewed for approval modifications to the Bylaws.

Mike Ruane motioned to approve. Lauray Holland Leis seconded. Motion passed.

- 7. OCDB BUDGET UPDATE DISCUSSION**  
The OCDB Budget was discussed.

- 8. PREVIOUSLY DELEGATED ACTION ITEMS INFORMATION**  
Staff provided information on action items that were previously delegated.

- 9. TRAINING INVESTMENT PLAN INFORMATION**  
Staff provided information on the Training Investment Plan (TIP).

- 10. WIOA PERFORMANCE REPORT SUMMARY INFORMATION**  
Staff presented the performance report summary for WIOA programs.

- 11. 2017 ORANGE COUNTY DEVELOPMENT BOARD MEETING SCHEDULE INFORMATION**  
Staff provided the 2017 Meeting Calendar.

- 12. CHAIR AND DIRECTOR'S REPORT INFORMATION**  
The Chair and Director will provide an update on OCDB activities.

- 13. FORM 700 STATEMENT OF ECONOMIC INTERESTS INFORMATION**  
The Political Reform Act requires that officials who are designated in an agency's conflict of interest code must file a Statement of Economic Interests, Form 700 annually.

The meeting adjourned at 10:20 a.m.

**Item #4 – ACTION**

**ONE-STOP CENTER SYSTEM FUNDING RECOMMENDATIONS (SD&P/EXEC)  
Recommendation Summary  
April 26, 2017**

**Approved by the Service Delivery & Performance Committee on April 13, 2017.  
Approved by the Executive Committee on April 21, 2017.**

**BACKGROUND:**

The WIA Comprehensive/Satellite One-Stop Centers and Business Services Request for Proposal (RFP) was released on December 4, 2012. FY 2017-18 is the final year of a five year cycle. ProPath, Inc. is the One-Stop Operator and primary service provider. Other providers procured through either the Workforce Services and/or the Employment and Economic Development Services RFPs may also provide ancillary services to support the One-Stop System.

**RECOMMENDATION(S):**

1. Comprehensive One-Stop Centers and Business Services funding allocations are listed below. All related agreements may be executed at lesser amounts or not executed at all. All funding is considered an “up to” amount.

a. **Fund ProPath, Inc. \$7,412,292 for Adult, Dislocated Worker, Rapid Response, SCSEP, OC4VETS, Welfare-to-Work and Supervised Population programs.**

Job Seeker Services (Adult & Dislocated Workers)	\$ 3,785,409
Business Services (Rapid Response)	\$ 350,000
SCSEP	\$ 691,853
OC4VETS	\$ 433,540
Welfare-to-Work	\$ 2,000,940
Supervised Population	\$ 150,550
<b>TOTAL</b>	<b>\$ 7,412,292</b>

b. **Fund Orange County Asian Pacific Islander Community Alliance (OCAPICA) \$561,812 for SSA Welfare to Work Programs - Work Experience, Vocational Training and EPP Services.**

c. **Fund Working Wardrobes \$265,355 for the Linking to Employment Activities Pre-Release Program (LEAP 2).**

2. Direct staff to determine final FY 2017-18 funding allocations within the parameters outlined in Recommendation #1a-c above as well as divide between North, South, and Affiliate locations.

3. Without further OCDB approval, staff may shift funds between funding streams to maximize service provision.

4. If WIOA funds allocated by the State and/or the carry-in from FY 2016-17 is less than or greater than the estimated amounts, authorize staff to adjust allocations based on percentage increases or decreases.
5. Without further OCDB approval, authorize staff to exercise a cost contingency increase not to exceed a total of ten (10) percent of the contract amounts.
6. If negotiations do not yield a contract with a current Provider, authorize staff to negotiate with other fundable providers as procured through the WIA Comprehensive/Satellite One-Stop Centers and Business Services RFP, the Workforce Services RFP and/or the Employment and Economic Development RFP.

**ATTACHMENT(S):**

None



**Item #5 – ACTION**

**YOUNG ADULT SERVICES FUNDING RECOMMENDATIONS (SD&P/EXEC)  
Recommendation Summary  
April 26, 2017**

Approved by the Service Delivery & Performance Committee on April 13, 2017.  
Approved by the Executive Committee on April 21, 2017.

**BACKGROUND:**

The WIOA Young Adult Services Request for Proposal (RFP) was released on January 28, 2016. FY 2017-18 is Year 2 of a four year cycle. Current WIOA Young Adult Providers include City of La Habra, Orange County Asian and Pacific Islander Community Alliance (OCAPICA), KRA Corporation, and Saddleback College.

OSY REGION	AGENCY	TOTAL FUNDING
<b>Region 1</b> <i>Cities: Brea, Fullerton, La Habra, Placentia, and Yorba Linda (including adjacent unincorporated areas)</i>	City of La Habra	\$284,803
<b>Region 2</b> <i>Cities: Buena Park, Cypress, La Palma, Los Alamitos, Stanton, and Westminster (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	\$276,095
<b>Region 3</b> <i>Cities: Costa Mesa, Fountain Valley, Huntington Beach, and Seal Beach (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	\$280,186
<b>Region 4</b> <i>Cities: Garden Grove, Orange, and Villa Park (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	\$289,536
<b>Region 5</b> <i>Cities: Irvine, Newport Beach, and Tustin (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	\$304,960
<b>Region 6</b> <i>Cities: Lake Forest, Mission Viejo, and Rancho Santa Margarita (including adjacent unincorporated areas)</i>	Orange County Asian and Pacific Islander Community Alliance	\$277,350
<b>Region 7</b> <i>Cities: Aliso Viejo, Laguna Beach, Laguna Hills, Laguna Niguel, and Laguna Woods (including adjacent unincorporated areas)</i>	KRA Corporation	\$262,187
<b>Region 8</b> <i>Cities: Dana Point, San Clemente, and San Juan Capistrano (including adjacent unincorporated areas)</i>	Saddleback College	\$293,768

ISY REGION	AGENCY	TOTAL FUNDING
<b>Northern Region</b> <i>Cities: Brea, Buena Park, Costa Mesa, Cypress, Fountain Valley, Fullerton, Garden Grove, Huntington Beach, La Habra, La Palma, Los Alamitos, Orange, Placentia, Seal Beach, Stanton, Tustin, Villa Park, Westminster, and Yorba Linda (including adjacent unincorporated areas)</i>	City of La Habra	\$296,115

PROGRAM	TOTAL FUNDING
OSY	\$2,268,885
ISY	\$296,115
<b>TOTAL</b>	<b>\$2,565,000</b>

**RECOMMENDATION(S):**

1. Approve funding recommendations (as outlined above). All related agreements may be executed at lesser amounts or not executed at all. All funding is considered an “up to” amount.
2. Direct staff to determine final FY 2017-18 funding allocations within the parameters outlined in Recommendation #1 above.
3. If WIOA funds allocated by the State and/or the carry-in from FY 2016-17 is less than or greater than the estimated amounts, authorize staff to adjust allocations based on percentage increases or decreases.
4. Without further OCDB approval, authorize staff to exercise a cost contingency increase not to exceed a total of ten (10) percent of the contract amounts.
5. If negotiations do not yield a contract with a current Provider, authorize staff to negotiate with other fundable providers as procured through the WIOA Young Adult Career Program RFP, the Workforce Services RFP and/or the Employment and Economic Development RFP.

**ATTACHMENT(S):**

None

**Item #6 – ACTION**

**WORKFORCE SERVICES FUNDING RECOMMENDATIONS (SD&P/EXEC)  
Recommendation Summary  
April 26, 2017**

Approved by the Service Delivery & Performance Committee on April 13, 2017.  
Approved by the Executive Committee on April 21, 2017.

**BACKGROUND:**

On December 20, 2012, the Orange County Development Board released a Request for Proposals (RFP) for Workforce Services to establish a list of eligible individuals, organizations and municipalities to provide a full range of services related to the Workforce Investment Act programs offered in Orange County. The RFP was advertised on the County's online bidding system. The RFP specified:

1. Respondents had the option to submit a proposal for one specific type of Workforce Service or all Workforce Services.
2. A five-Year Cycle that includes four renewal years. FY 2017-18 represents year five and final year of the cycle.
3. Services will be "project specific" and contracts will be negotiated on an as-needed basis as required for particular project assignment(s), including special grants that are awarded. In some cases, short notice will be required to complete projects, and contractor ability and capacity may determine award and/or project assignment.

The Orange County Development Board approved the Workforce Services RFP Vendor List, and directed Staff to determine and assign projects and associated funds to providers based upon the following factors: a) system needs; b) vendor capacity and demonstrated expertise c) effective utilization of funding; and d) funding availability. The WSRFP vendors has been approved annually since 2013.

Approval of Workforce Services Agreements for a total amount of up to \$5,000,000 annually will allow various Professional and Training Workforce Services related to workforce and economic development activities from July 1, 2017 through June 30, 2018. However, contracts resulting from this RFP are only executed as federal and State or other discretionary funding is made available to the County/OCDB.

**RECOMMENDATION(S):**

1. Direct Staff to determine and assign projects and associated funds to various approved Workforce Services providers based upon the following factors: a) system needs; b) vendor capacity and demonstrated expertise; and c) funding availability.

**ATTACHMENT(S):**

Workforce Services Provider List

## Workforce Services Provider List

Service Type	Potential Project Budget Based on Funding Availability	Workforce Services Approved Providers
<b>Consultant Services</b>	\$20,000 – \$500,000	Ascend Training Solutions
		Economic Development Results
		Inner Work of Work
		LaunchPad Careers, Inc.
		MPT & Inc. / Mary Ann Pranke
		Orange County Business Council
		Rochelle Daniels
		Tonia Reyes Uranga
		Vital Link
		WestED
<b>One-Stop System Services</b>	\$50,000 - \$1,000,000	California Employers Association
		Goodwill of Orange County
		KML dba New Horizons
		Orange County Asian and Pacific Islander Community Alliance
		Taller San Jose
		Women Helping Women
		Working Wardrobes
<b>Business Services</b>	\$50,000 - \$500,000	California Manufacturing Tec. (CMTC)
		CGR Management Consultants
		Economic Development Results
		California Employers Association

<b>Project Delivery</b>	\$50,000 - \$400,000	Economic Development Results
		Orange County Business Council
		WestED
<b>Special Projects including the Workforce Innovation Fund (WIF)</b>	\$50,000 - \$1,000,000	Ascend Training Solutions
		Brandman University
		KML dba New Horizons
		OC Dept. of Education
		Saddleback College
		Vital Link
		Working Wardrobes

**Item #7 – INFORMATION**

**CHAIR AND DIRECTOR'S REPORT  
Recommendation Summary  
April 26, 2017**

**BACKGROUND:**

The Chair and Director will provide an update on OCDB activities.

**RECOMMENDATION(S):**

Receive and File

**ATTACHMENT(S):**

None