



ORANGE COUNTY DEVELOPMENT BOARD  
1300 S. GRAND AVENUE, BLDG. B, 3<sup>RD</sup> FLOOR  
SANTA ANA, CA 92705-4407  
PHONE: (714) 480-6500

**Orange County Development Board**  
**Service Delivery and Performance Committee**

**July 11, 2019**  
**1:00 P.M.**

**Orange County Development Board**  
**1300 S. Grand Ave.**  
**Building B – Conference Room A/B**  
**Santa Ana, CA 92705**  
**(714) 480-6500**

**NOTE: LOCATION  
& STARTING TIME**

**AGENDA**

The agenda contains a description of each item to be considered. No action will be taken on items not appearing in this agenda.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBER ROLL CALL**

**PUBLIC COMMENTS:**

Members of the public may address the Service Delivery & Performance Committee on items listed within this agenda so long as the subject matter is within the jurisdiction of the OCDB (3 minutes max).

- |   |                    |
|---|--------------------|
| <b>1. SUMMARY ACTION MINUTES</b>  | <b>INFORMATION</b> |
| The Summary Action Minutes of the April 11, 2019 Service Delivery and Performance Committee meeting will be provided. |                    |
| <b>2. REGIONAL AND LOCAL TRAINING POLICIES</b>  | <b>ACTION</b>      |
| Local Training Policies will be presented individually for review and approval.                                       |                    |
| <b>3. ONE-STOP SYSTEM UPDATE</b>  | <b>INFORMATION</b> |
| Staff will provide an update on the One-Stop System.  |                    |
| <b>4. BOARD MEMBER APPOINTMENT UPDATE</b>   | <b>INFORMATION</b> |
| Staff will provide an update on the board member appointment process.   |                    |

- 5. WIOA PERFORMANCE DASHBOARD** **INFORMATION**  
Staff will provide information on the WIOA Performance Dashboard for all programs for the period of January 1, 2019 through June 30, 2019.
- 6. STATE AUDIT UPDATE** **INFORMATION**  
Staff will provide an update on the recent State audits.

## **ADJOURNMENT**

*This agenda contains a brief description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. To speak on an item, complete a Speaker Request Form(s) identifying the item(s) and deposit it in the box on the Chairman's desk. To speak on a matter not appearing in the agenda, but under the jurisdiction of the Orange County Development Board, you may do so during Public Comments. Speaker request forms must be deposited prior to the beginning of the meeting, the reading of the individual agenda items and/or the beginning of Public Comments. When addressing the Development Board, it is requested that you state your name for the record. Address the Board as a whole through the Chair. Comments to individual Members or staff are not permitted. Speakers are limited to three (3) minutes.*

*Materials/handouts can be requested up to 72 hours in advance of OCDB meetings by visiting the Orange County Development Board Administrative Office located at 1300 S. Grand Avenue, Building B, Santa Ana, CA 92701 8:00 am - 5:00 pm, Monday-Friday or at [www.ocboard.org](http://www.ocboard.org).*

*This WIOA Title I financially assisted program or activity is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. TDD/TTY users, please call the California Relay Service (800) 735-2922 or 711. If you need special assistance to participate in this program, please contact 714-480-6500 at least 72 hours prior to the event to allow reasonable arrangements to be made to ensure program accessibility.*

**Item #1 – INFORMATION**

**Summary Action Minutes**

**Orange County Development Board  
Service Delivery & Performance Committee**

**April 11, 2019**

**1:00 p.m.**

**Orange County Development Board**

**1300 S. Grand Ave.**

**Building B – Conference Room A/B**

**Santa Ana, CA 92705**

**(714) 480-6500**

**SUMMARY ACTION MINUTES**

**BOARD MEMBER ROLL CALL:**

Present: Janelle Cranch, Alireza Jazayeri, Rob Claudio, and Barbara Mason.

Absent: Gary Matkin, Ernesto Medrano, John Luker.

**PUBLIC COMMENTS:**

(None)

- 1. MINUTES** **INFORMATION**  
The minutes of the February 15, 2018 Service Delivery & Performance Committee meeting were presented.
- 2. REGIONAL AND LOCAL TRAINING POLICIES** **ACTION**  
Staff presented the Regional and Local Training Policies for review and approval.  
**APPROVED AS RECOMMENDED**
- 3. ORANGE COUNTY REGIONAL INITIATIVES UPDATE** **INFORMATION**  
Staff provided an update on current Orange County Regional initiatives.
- 4. WIOA PERFORMANCE DASHBOARD** **INFORMATION**  
Staff provided information on the WIOA Performance Dashboard for all programs for the period of July 1, 2018 through February 28, 2019.
- 5. BOARD MEMBER APPOINTMENT UPDATE** **INFORMATION**  
Staff provided an update on the board member appointment and recruitment process.
- 6. STATE AUDIT UPATE** **INFORMATION**  
Staff provided an update on the recent State audits and findings.

## **Item #2 – ACTION**

### **LOCAL TRAINING POLICIES**

**July 11, 2019**

#### **BACKGROUND:**

WIOA Title I programs are required to meet applicable local, state, and federal requirements. The County of Orange is responsible for providing direct oversight of all WIOA services, implementing new policies, and as required, updating instituted policies in order to ensure continuous improvement and alignment with mandated guidance from WIOA law; Federal Register - Code of Federal Regulations (CFR); Department of Labor (DOL); and Employment Development Department (EDD).

Policies are intended to provide principles of guidance, systems of conduct, and support to the regional and local plans of a governing body. As part of the Local Plan implementation, the County of Orange is aligning strategic, objective, explicable and actionable planning policies across the Orange County region to support serving individuals with employable barriers. Implementation of these local policies could enable a participant to receive the same level of service at any One-Stop Center located throughout Orange County—including Anaheim and Santa Ana, without a barrier.

Presented for review are new regional and local policies, as well as revised policies that will comply with current local, state, and federal requirements.

#### **RECOMMENDATION(S):**

1. Approve the proposed local policies #1 – 5 listed below for submission to the OCDB Executive Committee and/or the Orange County Development Board.
2. Allow staff to make non-substantive changes as required.

#### **ATTACHMENTS:**

1. Local On-The-Job Training Draft Policy
2. Local Work Experience Draft Policy
3. Local WIOA Youth Eligibility Draft Policy
4. Local ITA Policy Draft Policy
5. Local ETPL Policy Draft Policy

**Item #5 – INFORMATION**

**WIOA PERFORMANCE DASHBOARD**

**July 11, 2019**

**BACKGROUND:**

The Service Delivery & Performance Committee routinely reviews performance data to assess overall performance. Staff will present performance reports for all programs as of June 30, 2019.

**RECOMMENDATION(S):**

Receive and File

**ATTACHMENT(S):**

Performance Reports

1. OCDB Performance Report Dash Board January 1 – March 31, 2019
2. WIOA One-Stop VOS Greeter Report 3<sup>rd</sup> and 4<sup>th</sup> Quarterly Report
3. MCS WIOA Title Career Services One-Stop North 3<sup>rd</sup> and 4<sup>th</sup> Quarterly Report
4. KRA One-Stop South 3<sup>rd</sup> and 4<sup>th</sup> Quarterly Report
5. La Habra WIOA Youth 3<sup>rd</sup> and 4<sup>th</sup> Quarterly Report
6. KRA WIOA Youth 3<sup>rd</sup> and 4<sup>th</sup> Quarterly Report
7. OCAPICA WIOA Youth 3<sup>rd</sup> and 4<sup>th</sup> Quarterly Report